

## Notice of meeting of

### Executive Members for Childrens Services and Advisory Panel

**To:** Councillor Keith Aspden, Youth & Social Exclusion  
Councillor Carol Runciman, Childrens Services  
(Executive Member), Councillor James Alexander  
(Chair), Councillor Julie Gunnell, Councillor David  
Merrett, Councillor Jenny Brooks (Vice-Chair), Councillor  
Paul Firth ,Councillor Andy D'Agorne

Co-opted Statutory Members:  
Dr David Sellick, Mr John Bailey

Co-opted Non-Statutory Members:  
Ms Fiona Barclay, Mrs Ann Burn, Mrs Jona Ellis  
Ms Barbara Reagan, Mr Mike Thomas, Mr Mike Galloway

**Date:** Thursday, 6 September 2007

**Time:** 6.00 pm

**Venue:** Guildhall

## AGENDA

### Notice to Members - Calling In:

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by

**10:00 am on Wednesday 5<sup>th</sup> September 2007**, if an item is called in *before* a decision is taken, *or*

**4:00pm on Monday 10<sup>th</sup> September 2007**, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

**1. Declarations of Interest (Pages 1 - 2)**

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

**2. Minutes (Pages 5 - 12)**

To approve and sign the minutes of the meeting held on 19<sup>th</sup> July 2007.

**3. Public Participation**

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Panel's remit can do so. Anyone who wishes to register or requires further information is requested to contact the Democracy Officer on the contact details listed at the foot of this agenda. The deadline for registering is Wednesday 5<sup>th</sup> September 2007 at 5pm.

**4. Service Plan Performance Monitoring Period 1 (1 April - 31 July 2007) - Children's Services (Pages 13 - 80)**

This report analyses performance by reference to the service plan, the budget and the performance indicators for all of the services funded through the Children's Services budget.

**5. Capital Programme Monitoring 2007/08 - Report 1 (Pages 81 - 90)**

This report is to inform Members of the likely out-turn position of the 2007/08 Capital Programme based on the spend profile and information to the end of July 2007, advise Members of changes to existing schemes and reprofiling of expenditure to allow the more effective management and monitoring of the Capital Programme and to inform Members of any new schemes and seek approval for their addition to the Capital Programme.

**6. Establishment of a Management Committee for the Pupil Referral Service (Pages 91 - 98)**

This report informs the Panel of new regulations on the establishment of Management Committees for Pupil Referral Units (PRU). The regulations will come into force on 1 November 2007.

The report further outlines the composition of Management Committees and proposes options for the number of members of the Management Committee to be established in the City of York.

**7. Local Authority School Governor Appointments** (Pages 99 - 106)

This report provides information about the current position with regard to vacancies for LA seats on governing bodies, lists current nominations for those vacancies, as detailed in Annex 1, and requests the appointment, or re-appointment, of the listed nominees.

**8. Any other business which the Chair considers urgent under the Local Government Act 1972**

**Democracy Officer:**

Name – Tracy Wallis

Telephone No. – 01904 552062

E-mail – [tracy.wallis@york.gov.uk](mailto:tracy.wallis@york.gov.uk)

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

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**MEETING OF THE EXECUTIVE MEMBER FOR EDUCATION &  
CHILDREN'S SERVICES AND ADVISORY PANEL**

**Agenda item I: Declarations of interest.**

The following Members and Co-optees declared a general personal interest in the items on the agenda:

Councillor Runciman – Governor of Joseph Rowntree School and Trustee of the Theatre Royal.

Councillor Aspden – Governor of Knavesmire Primary School. Member of the National Union of Teachers (NUT). Teacher at Norton College, Malton, North Yorkshire.

Councillor D'Agorne – Governor of Fishergate School, Employee of York College Student Services (Information Advice & Guidance for Young People).

Councillor Firth – Governor of Wigginton Primary School and wife is a member of the National Association of Head Teachers (NAHT)

Councillor Gunnell – has a child at Millthorpe School

Councillor Merrett – has a child at St Paul's Primary School

Councillor Brooks – is a member of the Association of Teachers and Lecturers and she is a lecturer at City College Manchester

Councillor Alexander – is an employee at York St John's University.

Co-opted statutory members

Dr D Sellick – Governor of Derwent Infant & Junior School

Mr J Bailey – Governor of Huntington Secondary School and LEA Governor of Huntington Primary School

Co-opted non-statutory members

Ms F Barclay – Teacher at All Saints School and ATL Branch Secretary for City of York.

Mrs J Ellis – Governor of Burton Green Primary School and Governor of Canon Lee School.

Mrs A Burn – Headteacher and Governor of Yearsley Grove Primary School. Secretary of the York branch of the NAHT

Ms B Reagan is a teacher at Joseph Rowntree School, SENCO and Secretary of the York Association of the National Union of Teachers.

Mr M Thomas is the secretary of the York Association of National Association of Schoolmasters and Women Teachers (NASUWT).

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If you would, you will need to:

- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than 5.00 pm** on the last working day before the meeting;
- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
- find out about the rules for public speaking from the Democracy Officer.

**A leaflet on public participation is available on the Council's website or from Democratic Services by telephoning York (01904) 551088**

### Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

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If you have any further access requirements such as parking close-by or a sign language interpreter then please let us know. Contact the Democracy Officer whose name and contact details are given on the order of business for the meeting.

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## **Holding the Executive to Account**

The majority of councillors are not appointed to the Executive (38 out of 47). Any 3 non-Executive councillors can 'call-in' an item of business from a published Executive (or Executive Member Advisory Panel (EMAP)) agenda. The Executive will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Executive meeting in the following week, where a final decision on the 'called-in' business will be made.

## **Scrutiny Committees**

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

## **Who Gets Agenda and Reports for our Meetings?**

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- Relevant Council Officers get copies of relevant agenda and reports for the committees which they report to;
- Public libraries get copies of **all** public agenda/reports.



City of York Council

Minutes

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MEETING	EXECUTIVE MEMBERS FOR CHILDRENS SERVICES AND ADVISORY PANEL
DATE	19 JULY 2007
PRESENT	COUNCILLORS ASPDEN (EXECUTIVE MEMBER), RUNCIMAN (EXECUTIVE MEMBER), ALEXANDER (CHAIR), BROOKS, FIRTH, GUNNELL, MERRETT, D'AGORNE.  STATUTORY CO-OPTED MEMBERS MR J BAILEY  NON STATUTORY CO-OPTED MEMBERS MS F BARCLAY, MRS J ELLIS, MR M THOMAS
APOLOGIES	DR D SELICK, MRS A BURN, MS B REAGAN, MR M GALLOWAY

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## 12. Declarations of Interest

Members were invited to declare, at this point in the meeting any personal or prejudicial interests they might have in the business on the agenda. The following general personal non- prejudicial interests were declared.

Councillor Runciman	Governor of Joseph Rowntree School Trustee of the Theatre Royal
Councillor Alexander	Employee at York St John's University
Councillor Aspden	Governor of Knavesmire Primary School Member of National Union of Teachers (NUT) Teacher at Norton College, Malton, North Yorkshire
Councillor Firth	Governor of Wigginton Primary School Wife is a Member of the National Association of Head Teachers (NAHT)
Councillor Gunnell	Son at Millthorpe School
Councillor Merrett	Child at St Paul's Primary School
Councillor D'Agorne	Governor of Fishergate School York College employee – Information Advice & Guidance for Young People
Councillor Brooks	Member of Association of Teachers and Lecturers Lecturer employed by City College, Manchester

Mr J Bailey	Governor of Huntington Secondary School LEA Governor of Huntington Primary School
Dr D Sellick	Governor of Derwent Infant and Junior School
Ms F Barclay	Teacher at All Saints School and ATL Branch Secretary for City of York
Mrs J Ellis	Governor of Burton Green Primary School Governor of Canon Lee School
Mrs A Burn	Head teacher and Governor of Yearsley Grove School Secretary of the York branch of the NAHT
Ms B Reagan	Teacher at Joseph Rowntree School SENCO Secretary of York Association of the National Union of Teachers
Mr M Thomas	Secretary of York Association of NASUWT

Councillor Merrett declared a personal and prejudicial interest in Agenda Item 7 (School Meals: Increase in Prices) as his daughter has school meals. He left the room and took no part in the discussions.

### **13. Minutes**

RESOLVED: That the minutes of the last meeting held on 12<sup>th</sup> June 2007 be approved and signed as a correct record.

### **14. Public Participation**

It was reported that there had been no registrations to speak under the Council's Public Participation scheme.

Councillor Healey spoke on Agenda Item 8 (Options for the Selection of a Children and Young People's Champion). Councillor Healey felt that option 1, 2 and 3 in the report were not attractive to young people and therefore proposed a fourth option. He said that, utilising the recent investment in ICT across York's Schools, that an interactive event along the lines of 'Pop Idol' for the candidates presentation and the 'Eurovision Song Contest' for the voting. The event would be web delivered with the children and young people being given an opportunity to put questions to the candidates. He also said that York St John's University would be happy to be involved in the project.

Councillor Scott, the current Children and Young People's Champion, spoke on Agenda Item 8 (Options for the Selection of a Children and Young People's Champion.) He was disappointed that he had not been consulted on the paper and felt that there had not been enough consultation with young people. He said that there would be logistical and legal problems if a young and/or independent person was nominated. An

elected Member would be able to speak at Full Council without being bound by the three minute rule linked to public participation. He felt that the recommended option should be option 1 with some amendment. He supported the use of ICT in the election but was conscious that this could create logistical problems within school timetables. He also suggested that his term of office as Children's Champion be extended until May in order for the selection process to be arranged properly.

**15. Exclusion of Press and Public**

RESOLVED: It was agreed that the press and public be excluded from the meeting prior to consideration of annex 2 (School Meals: Increase in Prices) on the grounds that it contained information relating to the financial or business affairs of a particular person (including the Authority). This information is classed as exempt under Paragraph 3 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) (Variation) Order 2006.

**16. Raising Expectation Green Paper**

Members considered a report that summarised the Department for Education and Skills (DfES) Green Paper on 'Raising Expectations: Staying in Education and Training Post 16' which was published in April 2007. Although it is for information only, the report provides essential background information for members to advise on decisions about the future pattern of Post 16 provision in the City.

The Green Paper proposes:

- All young people should participate in education and training until their 18<sup>th</sup> birthday...
- at school, in a college, in Work Based Learning (WBL) or through accredited training provided by an employer...
- working towards accredited qualifications...
- attending full time (at least 16 hours per week) if not in employment...
- and part time (about a day per week) if employed for a t least 20 hours per week.

Members discussed the importance of how this would link with the proposed development within York itself and felt that it was difficult to predict what jobs would be in York in 7 years time . They discussed the part that apprenticeships would play and felt that many of the industries that would normally provide this kind of training were in decline.

Members discussed the specialised diplomas that were being offered in York from September 2008; these were to be in Health Care & Society and Manufacturing. Officers reported that there was also approval for two other specialised diplomas to start in 2009. Members agreed that it was

important that the courses offered should reflect the future jobs that would be available in York.

Advice of the Advisory Panel

That the Executive Member be advised:

- (i) That the Green Paper and the response of the Local Authority be noted.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To inform future decisions about the provision of opportunities for 16-19 year olds in the city.

**17. School Admissions September 2008**

Members considered a report that proposed the individual school maximum admission limits for the academic year beginning in September 2008.

Advice of the Advisory Panel

That the Executive Member be advised:

- (i) That the proposed individual school maximum admission limits for the academic year beginning in September 2008, as detailed in Annexes A and B of the report, be approved.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To comply with statutory requirements.

**18. School Meals: Increase in prices**

Members considered a report relating to the financial position regarding the school meal service provided by North Yorkshire County Council (NYCC). The report asked for the views of the Executive Members regarding options to address the significant loss that is being incurred on this contract.

It was reported that negotiations with NYCC regarding this year's price increase had been delayed due to uncertainty regarding the costs arising from the Job Evaluation (JE) exercise that has now been completed in NYCC. It was noted that 60% of the cost of a school meal was labour cost.

Despite the efforts of the catering staff and staff in many schools, the take-up rate of hot meals in primary schools in York varies from 16% to 61% with an average of around 33% in 2006/2007. The price of a school meal in York was not subsidised therefore the prices in York were quite high.

Members felt that the financial problems needed to be addressed but without taking away any nutritional value from the meals provided.

Advice of the Advisory Panel

That the Executive Member be advised:

- (i) That Option 3 be approved, increasing the selling price of primary school meals to £1.90 in October 2007;
- (ii) That it be agreed that the Local Authority contribute to the joint review of the school meals service and options for future delivery, as proposed by North Yorkshire County Council.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To ensure the continuation of the school meals service provided by North Yorkshire County Council.

**19. Options for the Selection of a Children and Young People's Champion**

Members considered a report that reviewed the process used in 2006 to select a Champion for Children and Young People and asks the Executive Member to determine the arrangements for the coming year.

Although this appointment has been a success, some criticisms were made of the selection process, most notably that there were no clear election rules, as a consequence of which young people did not all have a similar understanding of the process or an equal opportunity to make their voice heard. There was also a lack of clarity about the conduct of the hustings and the publication of election material.

The review was also asked to consider whether the post might be opened up to an independent person, rather than an elected Member.

At a recent meeting of the Young People's Working Group the following recommendations were made to the Executive Members for Children's Services and Advisory Panel:

- (i) That, due to the Council's Constitution, the Children's and Young People's Champion should be an elected Member, as the Constitution could not easily be changed
- (ii) That Councillor Scott's term as Children's and Young People's Champion be extended until May 2008 until the process of selection has been approved

- (iii) That the election of the Children's and Young Person's Champion be moved to May rather than October
- (iv) That Officers bring a report to the next meeting of the Young Person's Working Group regarding other options for the selection of a Children's and Young People's Champion including the possibility of electronic voting, making option 1 in the current report more feasible (especially financially)

The Director of Learning, Culture and Children's Services clarified that there had been consultation with young people and it was from their comments that it had been decided to recommend that an independent person be selected as the next Champion for Children and Young People.

The following points were raised in discussion:

- There were logistical problems with schools running the elections that needed to be overcome
- There were further logistical problems around the possibility of electronic voting. Schools were already stretched and it was felt that it would be difficult for children to access any material to do with the selection of the Champion within lesson times
- Some Members, who had spoken with young people regarding the selection of a Children and Young People's Champion, reported back that the young people thought that an elected Member could not be impartial as they were affiliated to a political party. It was the young people who wanted an independent person as the next Champion
- It was noted that young people felt that they would like to move towards a more formal election process
- Some Members felt that an independent person would not have as much authority to support young people as an elected Member
- The Council Constitution says that Champions should be elected Members. It was felt that it was too short notice to ask for a review of the constitution but this could be done at a later date if it was considered necessary
- Problems associated with fairness and process at the last election needed to be addressed
- May was not a good time for schools as they were busy with SATS and other exams. The best time for schools would be in the lead up to Christmas
- Members generally agreed that an 'electronic' voting system was definitely worthwhile and there were several options surrounding this. Some Members mentioned the possibility of working with local universities and colleges on this. It was noted that any charges in excess of £10,000 would mean that more than one quote would be needed
- Members asked Officers to find out if there were already software packages available; 'I'm a Councillor, get me out of here' was mentioned and Officers agreed to re-look at this as a possibility
- Some Members thought that an electronic voting system would need a commitment from Corporate IT
- Concerns were raised around the security of an electronic voting system

- Members felt that it was a priority to move this forward as soon as possible and were reluctant to wait until May before the selection of a new Children and Young People's Champion

Advice of the Advisory Panel

That the Executive Member be advised:

- (i) That The Children and Young People's Champion remain an elected Member
- (ii) That a new Member Champion for Children and Young People be elected as soon as possible
- (iii) That Officers explore the possibilities of an ICT based election
- (iv) That the issues regarding process and fairness that arose in the last election be addressed
- (v) That the format of the ICT process be delegated to Officers and the Executive Members and Shadow Executive Members for Children's Services and Youth and Social Inclusion.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To ensure that a cross-section of children and young people have an opportunity to talk with the candidates face to face, as well as extending the option to vote to the maximum amount of children and young people at a reasonable cost.

**20. Executive Member for Children's Services Remarks**

The Executive Member for Children's Services noted that Patrick Scott, Director of Learning, Culture & Children's Services and Jenny Vickers, Assistant Director (Standards & Quality), Learning Culture & Children's Services were both retiring and thanked them for the service they had provided to the City particularly in relation to young people. The Committee joined the Executive Member in their thanks.

Cllr C Runciman  
Executive Member for Children's Services

Cllr K Aspden  
Executive Member for Youth & Social Inclusion

Cllr J Alexander; Chair of Advisory Panel  
The meeting started at 6.10 pm and finished at 8.20 pm.

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**Meeting of Executive Member for Children's Services and Advisory Panel****6 September 2007**

Report of the Director of Learning, Culture and Children's Services

**Service Plan Performance Monitoring Period 1 (1 April – 31 July 2007) - Children's Services****Summary**

1. This report analyses performance by reference to the service plan, the budget and the performance indicators for all of the services funded through the Children's Services budget.

**Background**

2. In line with the council's integrated reporting arrangements, this report seeks to provide members with an opportunity to reflect on progress in the first quarter of the financial year against actions, performance indicators and finance projections. A common proforma has been developed and used for all services in the directorate which summarises progress against the actions listed in the service plan, records variations from the budget, and comments on the performance indicators for which information has become available during the reporting period. These are attached as appendices to the covering report (Annex 1). Service Managers have been asked to use no more than two sides of A4 for their monitoring report.
3. A summary of the main findings on progress on services within the Executive Member's portfolios is included below.

**Options**

4. This is not a paper which has specific options but members clearly have opportunity as part of the monitor to clarify progress or otherwise on key activity

**Analysis**

4. The service plan monitoring reports show steady progress in the first period of the year against the service plans. The following comments identify some of the key achievements in the year to date, and identify areas where further work is needed. The performance of pupils this year in SATs at Key Stages 1, 2 and 3 and the GCSE examinations will be fully reported at the next monitor in December. The provisional results and the comparative national

results released to date are most encouraging.

5. The monitoring reports demonstrate particularly encouraging progress against the following themes:

***Integrated Services***

- 6.1 It is encouraging to see that the planned children's centre development remains on timescale. By April 2008 there will be eight centres in the city and two of our centres have already achieved "designation" status. Considerable work has been undertaken to add to and maximise the capital resources available to the project, to ensure the development has strong and rational strategic coherence, to ensure that existing mainstream services are fully engaged and to ensure the mainstreaming of our existing Sure Start programme.
- 6.2 Two existing centres at Hob Moor and Clifton include relocated staff and services from the previous family centres at Holgate and Clifton respectively. Plans are on target for the relocation of Heworth Family Centre into the planned Children's Centre at Tang Hall.
- 6.3 The city centre one-stop shop at Castlegate providing integrated advice and guidance for young people has now had official opening events and is proving a valued resource. The reports indicate progress with additional services such as sexual health and care leavers contact being available there. Progress continues in developing the Integrated Youth Service provision required for 2008.
- 6.4 The school improvement monitor highlights the success of the Able Gifted and Talented summer school and the very well received Independent and State School partnership

***New Provision***

- 6.5 It is encouraging to see plans on track for an additional new Enhanced Resource Centre for pupils with Autism. The greater recognition of the needs of children on the autistic spectrum at primary age requires a strategic response. The development of provision such as this can only assist in ensuring the needs of these young people can be met locally. The reports attached also highlight our continued success in having comparatively low levels of children requiring specialist residential placements.
- 6.6 Whilst there have been some building delays, it is also encouraging to see that the planned Danesgate Skill Centre will be operational from late October 2007. The Schools Out provision in the city has continued to grow and has proved an enormous success and we have also seen increased child care provision most notably for 2 year olds as part of our Pathfinder status being available.
- 6.7 We would also highlight the extension of the Duke of Edinburgh award schemes and increased accreditation activity within the youth service. Within

Planning and Resources, progress is to programme on our One School Pathfinder at Joseph Rowntree School and planning permission for York High and Manor has been obtained and the building work will begin in the autumn.

### ***Organisational Effectiveness***

- 6.8 An effective organisation reflects and learns and there are a number of references to specific evaluation activity eg Peer Support schemes; Social and Emotional Aspects of Learning (SEAL); Intensifying Support programme. It also acts and the references to new procedures being introduced, new guidance being published in a number of differing areas are also welcomed. In this respect the published Accessibility Strategy and the Access to the Curriculum documents are particularly noteworthy.
- 6.9 A major piece of work is referred to around the Behaviour and Attendance Strategy for schools. The work aims to reduce the numbers of children who need to be permanently excluded but also to ensure for those that are that services at The Bridge and the Pupil Referral Unit are engaging the young people in meaningful accredited activity. Key recommendations arising from the positive inspection of Fostering and Adoption services earlier in the year have now been responded to. Significant procedural work on accessibility, sustainability and school travel has been prepared and is in use.

### ***Specific Performance Outcomes***

- 6.10 It is specifically encouraging to note:
- the increase in assessments of children in need completed within timescales
  - the completion of all statutory assessments of children's special educational needs within timescale
  - the increase in looked after children with a personal education plan in place
  - the greater access to parenting programmes for parents of children known to the Youth Offending Service
  - the low re-registration rates and high review completion rates for children on the child protection register
  - the increase in young people accessing youth service activities

### ***Challenges***

- 6.11 As acknowledged earlier, the growth in the number of permanently excluded children is being the subject of considerable reflection and planning activity. Whilst further progress is required, there is evidence of an increase in service provided for those that are excluded. Whilst delays in website development have delayed the publication and access to a complete "Youth Offer", the service has published programmes of activities and opportunities in each locality. The scale of the looked after children population in the city continues to pressurise existing resources and as a result creates financial pressures

through the greater use of independent fostering agency placements.

### **Staff Survey results**

6.12 Results are not included within the attached service plan monitoring reports but are clearly significant to any reflections on organisational progress and potential. The survey of local authority employees is conducted every two years. The findings again see LCCS scoring in advance of other council departments across most key questions. What is additionally encouraging is that when we look at service arms within the directorate we see a consistency of response in most key areas. As examples:

- Overall job satisfaction 80% - significantly above council average
- 92% of staff believe they achieve something useful
- 11% above CYC average for being happy to say they work for the council
- 12% above CYC average for department acting on new ideas

### **Corporate Priorities**

7. The service plans funded through the Children's Services budget were developed within a clear planning framework and the *Children and Young People's Plan 2007-10*, an overarching partnership statutorily-required document. The service plans do contribute to key corporate priorities, including:

- Increase people's skills and knowledge to improve future employment prospects
- Improve the health and lifestyles of the people who live in York, in particular among groups whose levels of health are the poorest
- Improve the life chances of the most disadvantaged and disaffected children, young people and families in the city
- Improve our focus on the needs of customers and residents in designing and providing services
- Improve leadership at all levels to provide clear, consistent direction to the organisation
- Improve the way the Council and its partners work together to deliver better services for the people who live in York
- Improve efficiency and reduce waste to free-up more resources

### **Implications**

8. The report has the following implications:

#### **Financial**

8.1 Based on the actuals to date and other information on future expenditure plans and income generation, an assessment has been made by budget

managers of the likely net outturn for each service plan and cost centre. At this stage in the year there is no reason to suggest that most budgets will not come in at or about the level of the current approved budget. There are though a number of exceptions to this and these variations are summarised in the Annex with full details provided in the budget section of each service plan profile.

8.2. The original net budget for Children's Services for 2007/08 was set at £25,990k. Since then there have been a number of changes made (the annex provides details) resulting in a latest approved net budget of £25,989k. In total the projected net outturn for 2007/08 is £26,506k, leaving a projected net overspend of £517k or 2.0%.

8.3 Members will be aware that the majority of the Children's Services budget is now funded from the ring-fenced Dedicated Schools Grant (DSG). As a consequence the net projected overspend for the portfolio is split:

Dedicated Schools Grant	+ £146k
General Fund (Council Tax)	+ £371k

#### Dedicated Schools Grant

8.4 The most significant item contributing to the projected overspend is the £288k increased demand being experienced within the Nursery Education Grant budget due in part to the impact of the Pathfinder projects. More details are provided in the annex but in summary it is still hoped that some of the additional cost will be funded by the DCSF, further reducing the projected overspend.

8.5 Under the terms and conditions of the DSG any overspends either have to be funded in year by a contribution from the council's General Fund budget or carried forward and funded from the following financial year's DSG. The current presumption is that the projected overspend would be carried forward to 2008/09 and become a first call against the DSG in that year.

#### General Fund

8.6 Full details of all the variations are provided in the annex but in summary the main pressure points are:

- **Home to School Transport +£146k.** This monitor has been prepared before the retendering of transport contracts in time for the Autumn term and is therefore based on the summer term and projected data only. Considerable work is currently being undertaken by the transport team and the council's transport consultants Kendric Ash. It is not yet known what effect the major retendering exercise will have on expenditure, although it is hoped that this will reduce the overspend being reported. A clearer picture will be available for the second monitor.
- **Independent Fostering Agency (IFA) fees +£185k.** The number of Looked After Children has risen significantly over the last 18 months, up to 160 earlier this year and this has been reflected in the increased need

to place children with IFAs. Although it is too early to be certain, it looks like the peak in numbers has passed, with 156 LAC at present. Again a clearer picture will be available at the time of the second monitor.

- 8.7 Officers will continue to work to identify further savings to bridge the remaining budget gap, including reviewing savings options that are being developed as part of the 2008/09 budget process to identify any that could be implemented prior to 1 April 2008.

**Budget Virements Required**

- 8.8 The council’s financial regulations require that any virements between service plan heads of more than £50k are agreed by the Executive Member as part of the budget monitoring report. Full details of virement requests are contained in the service plan annex but in summary the following are put forward for approval

**Table 1 - Virements recommended for approval**

	Virement £(000)
Alternative Learning Packages:	+80
Inter Authority Recoupment	-80
Schools Specific Contingency (re Westside Review)*	+165
Dedicated Schools Grant*	-165
<b>TOTAL</b>	<b>-</b>

\* subject to the approval of the Executive.

**Human Resources (HR)**

- 8.9 Whilst there are no specific HR implications arising from this report the report does recognise and report in part the findings of the staff survey.
- 8.10 There are no specific equalities/ legal/IT/ property or crime and disorder implications arising from this report

**Risk Management**

9. All of the original service plans include a section on risk management.

**Recommendation**

10. The Executive Member is recommended to:
- note the performance of services within the directorate funded through the Children’s Services budget and agree the budget virements set out at table 1.

Reason: To enable the corporate service plan monitoring requirements to be fulfilled and to facilitate effective budget management

**Contact Details**

**Author:**  
**Peter Dwyer**  
**Director, LCCS**  
*Tel No: 554200*

**Chief Officer Responsible for the report:**  
Peter Dwyer  
Director of Learning, Culture and Children's Services

**Report Approved**  **Date** *23<sup>rd</sup> August 2007*

**Specialist Implications Officer(s)**

*Financial Implications.*  
*Name: Richard Hartle*  
*Title: Head of Finance (LCCS)*  
*Tel No. 01904 551550 x 4225*

**Wards Affected:** *List wards or tick box to indicate all*

**All**

**For further information please contact the author of the report**  
**Annexes**

Annex 1: Summary of Service plan monitoring reports including key performance indicators and budgets

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**Learning, Culture & Children's Services  
Service Plan Report, Monitor 1 2007 – 2008**

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**Contents:**

**Financial Monitoring Reports**

Children's Services Portfolio Summary

Strategic Management

School Asset Rents & Rates

School Contacts

School Delegated and Devolved Funding

Dedicated Schools Grant

**Service Plan & Budget Monitoring Reports**

Education Development Service

CPD (Training and Development) Service

School Governance Service

Children and Families

Special Education Needs

Educational Welfare

The Youth Service

Early Years and Extended Schools

Adult and Community Education

Arts and Culture

Sports and Active Leisure

Access

Finance

Human Resources

Information Technology

Management Information Service

Planning and Resources

<b><u>Children's Services Portfolio Summary</u></b>		<b>2006/07 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>25,990</b>	Employees	19,255
<u>Approved Changes:</u>		Premises	4,445
• NNDR Budget Adjustments (Corporate)	- 18	Transport	2,887
<u>Director's Delegated Virements:</u>		Supplies & Services	14,293
• Allocation of residual budgets following Arts & Culture restructure	+ 1	Miscellaneous:	
• Additional interest on capital grants allocated to LCCS NR	+ 50	Recharges	11,821
• British Association Science Festival - to Arts & Culture (Leisure) NR	- 35	Delegated / Devolved	90,983
		Other	3,639
		Capital Financing	5,997
		<b>Gross Cost</b>	<b>153,319</b>
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>25,989</b>	Less Income	127,330
		<b>Net Cost</b>	<b>25,989</b>

<b><u>Summary of Service Plan Variations from the Approved Budget:</u></b>	<b>Latest Approved Budget</b>	<b>Net Variation</b>		<b>Projected</b>	<b>Variation</b>
	<b>£000</b>	<b>General Fund</b>	<b>DSG</b>	<b>Expenditure</b>	<b>%</b>
		<b>£000</b>	<b>£000</b>	<b>£000</b>	
<u>Children &amp; Families</u>					
Children's Social Care	9,920	+ 313		10,233	+ 3.2%
Education Welfare Service	375	0		375	-
Local Safeguarding Children Board	45	0		45	-
Special Educational Needs	4,236	0	- 148	4,088	- 3.5%
Youth Offending Team	189	0		189	-
<u>Lifelong Learning &amp; Culture</u>					
Adult & Community Education	-13	0		- 13	-
Arts & Culture (Education)	355	0		355	-
<u>Partnerships &amp; Early Intervention</u>					
Children's Trust (YorOK)	78	0		78	-
Early Years & Extended Schools (Education)	2,590	0	+ 288	2,878	+ 11.1%
Integrated Children's Centres	0	0		0	n/a
Youth Service	1,582	0		1,582	-
<u>Resource Management</u>					
Access Services	2,969	+ 96		3,065	+ 3.2%
Financial Services (LCCS)	1,260	- 75		1,185	- 6.0%
Human Resources	606	+ 2		608	+ 0.3%
ICT Client Services	251	0		251	-
Management Information Service	269	0		269	-
Planning & Resources	382	- 20		362	- 5.2%
Strategic Management	1,185	+ 55		1,240	+ 4.6%
<u>School Improvement &amp; Staff Development</u>					
Behaviour Support Service	1,359	0	+ 6	1,365	- 0.4%
Education Development Service	2,477	0		2,477	-
Governance Service	72	0		72	-
Training & Development Unit	348	0		348	-
Traveller Education & Ethnic Minority Service	255	0		255	-
<u>School Funding &amp; Contacts</u>					
School Asset Rents & Rates	5,920	0		5,920	-
School Contacts	-17	0		- 17	-
School Delegated and Devolved Funding	73,239	0	+ 165	73,404	+ 0.2%
<u>Dedicated Schools Grant (Income Only Budget)</u>	-83,942		- 165	- 84,107	- 0.2%
<b>Children's Services Portfolio Total</b>	<b>25,989</b>	<b>+ 371</b>	<b>+ 146</b>	<b>26,506</b>	<b>+ 2.0%</b>

**Section B: Budget**

<b><u>Strategic Management</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>1,170</b>	Employees	694
<u>Approved Changes:</u>		Premises	0
		Transport	5
		Supplies & Services	52
<u>Director's Delegated Virements:</u>		Miscellaneous:	
• Additional interest on capital grants allocated to LCCS NR	+ 50	Recharges	693
• British Association Science Festival - to Arts & Culture (Leisure) NR	- 35	Delegated / Devolved	1
		Other	-90
		Capital Financing	0
		<b>Gross Cost</b>	<b>1,356</b>
		Less Income	170
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>1,185</b>	<b>Net Cost</b>	<b>1,185</b>

<b>Significant Variations from the Approved Budget:</b>	
• Based on the outturn position for 2006/07 there is likely to be a significant shortfall in the YPO dividend income budget in 2007/08.	+ 20
• Balance of the £90k Management Challenge saving yet to be realised. The on-going saving from the restructure of LCCS is expected to be £70k pa leaving £20k of on-going savings still to be found. In 2007/08 the part year saving has been offset by higher than budgeted recruitment advertising and consultants costs.	+ 35
<b>Projected Net Outturn Expenditure</b>	<b>1,240</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 55</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 4.6%</b>

**Section B: Budget**

<b><u>School Asset Rents &amp; Rates</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>5,920</b>	Employees	0
<u>Approved Changes:</u>		Premises	1,132
		Transport	0
		Supplies & Services	185
		Miscellaneous:	
		Recharges	0
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	5,735
		<b>Gross Cost</b>	<b>7,052</b>
		Less Income	1,132
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>5,920</b>	<b>Net Cost</b>	<b>5,920</b>

**Significant Variations from the Approved Budget:**

- No significant variations to report.

<b>Projected Net Outturn Expenditure</b>	<b>5,920</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>

## Section B: Budget

<b><u>School Contacts</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>- 17</b>	Employees	55
<u>Approved Changes:</u>		Premises	2,839
		Transport	1
		Supplies & Services	1,246
		Miscellaneous:	
		Recharges	751
		Delegated / Devolved	89
		Other	279
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>5,261</b>
		Less Income	5,278
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>- 17</b>	<b>Net Cost</b>	<b>- 17</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>- 17</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>

**Section B: Budget**

<b><u>School Delegated and Devolved Funding</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>73,239</b>	Employees	0
<u>Approved Changes:</u>		Premises	0
		Transport	0
		Supplies & Services	0
		Miscellaneous:	
		Recharges	26
		Delegated / Devolved	85,422
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>85,448</b>
		Less Income	12,209
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>73,239</b>	<b>Net Cost</b>	<b>73,239</b>

<b>Significant Variations from the Approved Budget:</b>		
<ul style="list-style-type: none"> <li>£350k was set aside within the Schools Specific Contingency budget to help support the West of York secondary review in 2006/07. As both closing schools ended 2006/07 with positive revenue balances not all of the contingency was required. £165k has been carried forward into 2007/08 under the DSG regulations and added to the provision already included in the 2007/08 budget. As a consequence a budget virement of £165k is required between the DSG c/f budget and the Schools Specific Contingency budget.</li> </ul>		+ 165
<b>Projected Net Outturn Expenditure</b>		<b>73,404</b>
<b>Overall Net Variation from the Approved Budget</b>		<b>+ 165</b>
<b>Percentage Net Variation from the Approved Budget</b>		<b>+ 0.2%</b>

## Section B: Budget

<b><u>Dedicated Schools Grant</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>- 83,942</b>	Employees	0
<u>Approved Changes:</u>		Premises	0
		Transport	0
		Supplies & Services	0
		Miscellaneous:	
		Recharges	0
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>0</b>
		Less Income	83,942
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>- 83,942</b>	<b>Net Cost</b>	<b>- 83,942</b>

<b>Significant Variations from the Approved Budget:</b>		
<ul style="list-style-type: none"> <li>The number of pupil numbers used in the calculation of the DSG for 2007/08 has now been fixed by the DCSF (the original estimate of the grant was based on pupil estimates prior to final confirmation of PLASC numbers, early years numbers and other data). The confirmed figures are 27 fte pupils lower than the estimates (23,053, down from 23,080, or 0.1% lower). Each fte pupil generates £3,614 resulting in £98k less grant than originally estimated. The Schools Forum (in line with DCSF guidelines) has already agreed to carry this funding deficit forward to 2008/09.</li> </ul>	+ 98	
<ul style="list-style-type: none"> <li>The carry forward of unspent DSG from 2006/07 was £598k compared to an estimated carry forward of £533k. Of this though £165k was in relation to the West of York secondary review and will still be required in 2007/08 requiring a sum of £165k to be vired to the Schools Specific Contingency budget. As a consequence the Schools Forum (in line with DCSF guidelines) has already agreed to carry an additional deficit of £100k forward to 2008/09</li> </ul>	- 65	
<ul style="list-style-type: none"> <li>As a result of the two variations set out above the Schools Forum has agreed a revised deficit carry forward in to 2008/09 of £198k.</li> </ul>	- 198	
<b>Projected Net Outturn Expenditure</b>		<b>- 84,107</b>
<b>Overall Net Variation from the Approved Budget</b>		<b>- 165</b>
<b>Percentage Net Variation from the Approved Budget</b>		<b>+ 0.2%</b>



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## Learning, Culture & Children's Services Service Plan Monitor 1 (1 April –31 July) 2007 – 2008

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### Service: School Improvement & Staff Development Service Manager: Jenny Vickers

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#### Section A: Service Plan Initiatives and Actions

##### 1. Achievements.

- Secure transition arrangements have been put in place to ensure high quality leadership within the service and continuing good relationships with schools.
- Significant progress has been made in addressing the needs of young people educated other than at school. Restructuring of provision and services underpinned by a review of curriculum and teaching and learning styles has secured a better foundation from which to move forward. There is still considerable work to be done, but the support is in place to improve what is available for some of the most disaffected young people.
- Good arrangements are in place to support leadership and management development across the primary and secondary phases. The strategy is closely aligned with the City of York Council policy on succession planning and will be supported by a grant of £22,500 from the NCSL.
- The evaluation of the Intensifying Support Programme (ISP) demonstrates the many benefits that staff and children have gained from it. Valuable lessons learned from the planning, implementation and evaluation of this intervention programme will inform others.
- The emotional, well-being and resilience priority has made significant progress this year. It will gain further momentum over the next academic year due to additional consultancy time and the headteacher/Chair of Governors September seminar which will focus on this area with a national expert leading on it.
- Very good progress made in school-based assessment in all primary schools. This was reflected in the high quality of the Foundation Stage and Key Stage 1 moderation this summer. There is still further work to do with secondary schools where consistency is not as good.
- The School Improvement Programme (SIP) will be completed in September with the final cohort. Feedback from the National Strategy directions has been excellent. Planning, implementation and quality assurance has been highly praised.
- The Able, Gifted and Talented strategy has gathered momentum through the year, culminating in a successful Summer School and the very well received Independent and State School Partnership (ISSP).
- Early results indicate some improvement in science across all key stages. The good work started this year to support achievement in the primary phase will be further developed next year.
- Skills and knowledge in the use of new technologies of all team members and school staff has improved significantly this year. Particularly good advances have been made in the use of Whiteboard technology. The work of York schools is considered to be amongst the best in the country.
- Provision and outcomes in Early Years settings has improved considerably. Schools have responded well to the work of the Early Years adviser and consultant. Improved quality is evident.
- Quality assurance systems for ensuring good quality provision in the network of Children's Centres is on track.
- The web-based prospects of the 14-19 curriculum provision is on track for full access in September.
- A training programme for the introduction of Functional Skills has been started and will continue over the next academic year.



**2. Actions planned but not completed.      Commentary**

- Plans are in place for locality working from September. This will need careful monitoring to ensure it is having a positive impact. Lead locality advisers will take on this role.
  - Further work is needed to support improvement in provision at the Pupil Referral Unit.
-

**Section B: Budget**

<b><u>Education Development Service</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>2,477</b>	Employees	1,735
<u>Approved Changes:</u>		Premises	36
		Transport	37
		Supplies & Services	1,422
		Miscellaneous:	
		Recharges	4,987
		Delegated / Devolved	4,374
		Other	4
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>12,595</b>
		Less Income	10,118
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>2,477</b>	<b>Net Cost</b>	<b>2,477</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>2,477</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>

## Section B: Budget

<b><u>Behaviour Support Service</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>1,359</b>	Employees	1,020
<u>Approved Changes:</u>		Premises	57
		Transport	9
		Supplies & Services	397
		Miscellaneous:	
		Recharges	64
		Delegated / Devolved	51
		Other	0
		Capital Financing	0
<u>Director's Delegated Virements:</u>		<b>Gross Cost</b>	<b>1,599</b>
		Less Income	240
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>1,359</b>	<b>Net Cost</b>	<b>1,359</b>

**Significant Variations from the Approved Budget:**

• No significant variations to report.	
• Net amount of all other minor variations in expenditure and income.	+ 6
<b>Projected Net Outturn Expenditure</b>	<b>1,365</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 6</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 0.4%</b>

## Section B: Budget

<b><u>Traveller Education &amp; Ethnic Minority Service</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>255</b>	Employees	428
<u>Approved Changes:</u>		Premises	1
		Transport	5
		Supplies & Services	7
		Miscellaneous:	
		Recharges	69
		Delegated / Devolved	10
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>520</b>
		Less Income	265
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>255</b>	<b>Net Cost</b>	<b>255</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>255</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>



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**Learning, Culture & Children's Services  
Service Plan Monitor 1 (1 April –31 July)  
2007 – 2008**

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**Service: Training and Development Unit  
Service Manager: Sue Foster/Kay Ledger**

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**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- Recruited staff to cover existing posts (secondment and maternity)
- Re-designed job descriptions in accordance with Human Resources (HR) and City of York Council (CYC) procedures
- Continued to provide specialist Continuous Professional Development (CPD) activities in Education, Early Years (EY) and Children & Families e.g. Performance Management Training for Headteachers; Planning for the EY Training Directory; Children & Families Training Calendar
- Successful evaluations from staff accessing training
- Working towards a team approach to training and development across Learning, Culture & Children's Services, (Whole team away-day with input on team building and a keynote from the new Director!)
- Supporting the workforce strategy group and the training and development group of YorOK Board
- Developing a web-based database to facilitate improved access to CPD activities
- Working in partnership with other departments, Early Years and Extended Schools, Sport and Active Leisure, HR, Finance and Governance in developing a culture and method of operation which is inclusive of all those working for and with children in Learning, Culture & Children's Services (LCCS).
- Begun to address common issues in training and development for LCCS and planned core training for 2007/08
- Set up a new Steering group to ensure all specialist training opportunities are implemented (first meeting to take place in September)
- Cross-department training opportunities actively being planned in partnership with the YorOK Training group and the Steering Group e.g. Safeguarding; Commissioning training

**2. Actions planned but not completed.**

- Steering group was planned to be established in summer term
- Website should have been up and running for September
- Staffing issues
- Joint training slow to get started

**Commentary**

Availability of members

Delays due to the tests showing issues needing to be resolved by the company  
Secondment/maternity and one staff member leaving

Many issues related to this apparently simple concept!

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2007/08 Monitor 1 ~ Training & Dev Unit ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical Trend				07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 1 target wasn't achieved or exceeded
			03/04	04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
CYP2.1 (EDS9 & 10)	% schools achieving the healthy school standard	Sue Foster	7%	14%	23.5%	52.9%	actual				73%	100%	100%		O1
						50%	profile		73%						
CYP2.2 (EDS22)	% of Year 7 & 8 pupils eating 5 fruit & veg a day (most or every day)	Sue Foster			39.4%	41.5%	actual				41.0%	42.0%	45.0%		
						40.0%	profile								
CYP4.4 (EDS9 & 10)	Number of schools where PHSCSE drug and alcohol education, policies and practices are in line with the national standard	Sue Foster	5	10	15	37	actual				51	67	67		
						35	profile		51						
TD1	Number of schools buying into the LCCS Training & Development Service (in the buy-back)	Sue Foster					actual								
							profile								
TD2	Number of schools accessing CPD activities	Sue Foster				100%	actual	100%			100%	100%	100%		
						100%	profile	100%	100%	100%					
TD3	Number of LCCS staff accessing CPD actives	Sue Foster				37%	actual	36%			25%	30%	35%		
						20%	profile	25%	25%	25%					
TD4	Number of joint CPD activities (eg courses/conferences) offered by new TD Unit- joint provision from at least 2 departments within the directorate e.g. EDS and Governance, or Early Years and Children & Families	Sue Foster					actual								7 joint training opportunities were delivered in the summer term
							profile								
TD5	% of positive evaluations received in top 2 categories - 'very good' and 'excellent' (post training evaluation forms)	Sue Foster				97%	actual	95%			90%	95%	95%		
						85%	profile	90%	90%	90%					
EDS11	No. of schools who are involved in the secondary school question times (per academic year)	Sue Foster	7	10	6	10	actual				7	8	9		
				4	8	6	profile		7						
EDS13	No. of primary schools involved in the school council conference (per academic year)	Sue Foster	New	22	29	31	actual				38	40	42		
				20	20	35	profile		38						
EDS20	No. of secondary schools with an active school council	Sue Foster	1	3	3	8	actual				11	10	10		
						11	profile		11						

- Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI
- PI is lower than the lower quartile mark when comparing to available Quartile information for that year
- PI is higher than the upper quartile mark when comparing to available Quartile information for that year
- Actual is better than the profile by the tolerance factor
- Actual is worse than the profile by the tolerance factor
- O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<b><u>Training &amp; Development Unit</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>348</b>	Employees	224
<u>Approved Changes:</u>		Premises	5
		Transport	1
		Supplies & Services	98
		Miscellaneous:	
		Recharges	16
		Delegated / Devolved	202
<u>Director's Delegated Virements:</u>		Other	0
		Capital Financing	0
		<b>Gross Cost</b>	<b>546</b>
		Less Income	198
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>348</b>	<b>Net Cost</b>	<b>348</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>348</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>



**Learning, Culture & Children's Services  
Service Plan Monitor 1 (1 April –31 July)  
2007 – 2008**

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**Service: School Governance Services  
Service Manager: Sue Pagliaro**

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**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- All Local Authority governors are CRB checked and process is in place to check new applicants
- Self-review tool has been updated in line with new OFSTED framework. This will be re-launched in September
- 10 governing bodies have completed self-review and 3 more are planned for the autumn term. Service Manager will deliver training to whole-Governing Boards, based on needs identified.
- The clerks' support group was popular and well-attended. There is plan of topics to study in 2007-8
- Customer Satisfaction survey action plan drawn up. New survey will be carried out in Spring 08.
- The training programme has been reviewed and a new schedule completed for 2007-8. This includes new courses in line with current initiatives and emphases, including Able, Gifted and Talented provision, personalised learning, community cohesion and looked-after children.
- The clerking service is attracting new customers. Two new schools for 2007/8
- Governance Service manual under review at team meetings and now includes detailed induction programme.

**2. Actions planned but not completed.      Commentary**

- None to report
-



2007/08 Monitor 1 ~ School Governance ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical Trend				07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 1 target wasn't achieved or exceeded
			03/04	04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
GOV1	% of LA Governor vacancies in a year not filled	Sue Pagliaro	1%	2%	2%	2%	actual	0%			2%	2%	2%		A more efficient appointment process coupled with successful advertising has ensured that LA governor vacancies are filled promptly. There is now an established register of candidates waiting for vacancies to arise.
			7%	7%	2%	2%	profile	2%	2%	2%					
GOV2	% of LA Governor vacancies filled within 6 months of the post becoming vacant	Sue Pagliaro	76%	89%	97%	91%	actual				92%	93%	95%		
			40%	76%	90%	91%	profile								
GOV3	% of new Governors attending training	Sue Pagliaro	51%	51%	52%	65%	actual				60%	65%	75%		
			70%	55%	53%	55%	profile								
GOV4	Service satisfaction survey (% attaining Satisfactory, Good or Very Good response from AC Schools survey 2.2.5)	Sue Pagliaro	89%	96%	96%	100%	actual				96%	96%	100%		
			90%	89%	96%	96%	profile								
GOV5	% of buy back by schools for the clerking service	Sue Pagliaro	52%	54%	55%	60%	actual				56%	57%	60%		
			60%	55%	55%	55%	profile								
GOV6	Governance Services Customer Satisfaction Survey: % of respondents who record good or above satisfaction (bi-annual)	Sue Pagliaro				83%	actual					85%			
							profile								
GOV7	Clerking Services Customer Satisfaction Survey: % of respondents who record good or above satisfaction (bi-annual)	Sue Pagliaro				81%	actual					85%			
							profile								
GOV8	Number of schools carrying out a governing body self review	Sue Pagliaro					actual	10			12	6 (18)	7 (25)		This is the total number of governing bodies which have carried out the self-review exercise, facilitated by LA officers. The exercise was designed so that governing bodies could undertake the self-review without facilitation, and some have taken this approach.
							profile	8		12					

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<b><u>Governance Service</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>72</b>	Employees	125
<u>Approved Changes:</u>		Premises	0
		Transport	3
		Supplies & Services	17
		Miscellaneous:	
		Recharges	15
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>161</b>
		Less Income	89
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>72</b>	<b>Net Cost</b>	<b>72</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>72</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>



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## Learning, Culture & Children's Services Service Plan Monitoring Report 1, 2007 – 2008

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**Service: Children and Families**  
**Service Manager: Peter Dwyer**

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### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

- Work is progressing well to see the relocation of the Heworth Family Support Service into the new Tang Hall Integrated Children's centre by Spring 2008
- The centres at Hob Moor and Clifton are actively used and the facilities/services available on site have been enhanced – active involvement by Children and Families across the leadership groups of all children's centres
- Links from the service to Castlegate are in place and whilst decision made for operational reasons not to relocate some initially proposed services the Education Training Employment Officer for care leavers does an afternoon surgery at Castlegate each Wednesday
- The service is actively engaged with homelessness strategies to enhance accommodation options for young people
- Against key PIs we are pleased that process review work in the service has increased the % of initial and core assessments completed within national timescales
- We have reviewed and are amending procedures for ensuring effective communication on children placed for adoption in our area and children we place in other areas
- The Corporate parenting Panel has been established
- We have developed further the Children's Rights Service as an internally managed service
- We have changed working practices with Advice and Information service introducing better decision making and greater use of the Common Assessment framework
- We have responded positively to the recommendations arising from the Inspection of Fostering and Adoption Services Jan 2007 increasing the capacity within the service
- We have implement a high quality Training & Development strategy for the service which increases the number and quality of training opportunities
- We have implemented locally the nationally established minimum fostering rate

#### 2. Actions planned but not completed.

- Reduce the Looked After Population
- Actions to extend the usability of electronic records

#### Commentary

The 1<sup>st</sup> quarter increase of 2006/7 has been experienced again with evidence of growth across the age range – growth partly reflects the fact that older young people are staying in placement longer. Major challenge to fostering and financial resources

Despite ICS pilot status ESCRs present ongoing strategic and operational challenges. Considerable system development, training and partnership implementation issues remain

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2007/08 Monitor 1 ~ Children's Social Services, YOT ~ Children & Families


Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 1 target wasn't achieved or exceeded.
			04/05	05/06	06/07		1st Monitor (Apr-Jun 1st Qrt)	2nd Monitor (Apr - Sep 2nd Qrt)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
CYP6.4 (PAF CF/C64)	% of completion rates (within 35days) - Core Assessments	John Roughton	16.7%	19.57%	90.9%	Actual	94.3%			55%	60%	68.5%	P8	This excellent performance achieved through new systems being introduced. Performance will drop from this unrealistic level as we seek to increase the volume undertaken
				25.0%	35.0%	Profile	45%	45%	45%					
CYP6.5 (DIS 1704)	% of completion rates (within 7 days) - Initial Assessments	John Roughton	52.4%	53.51%	66.5%	Actual	65.7%			75.0%	80.0%	64.8%	P8	We have maintained improved performance but more work underway to seek progress against targets
				62.0%	65.0%	Profile	70%	70%	70%					
CYP7.1 (PAF D78)	% of Long Term Placement stability (2.5 years)	Howard Lovelady		73.90%	57.1%	Actual	56.67%			78%	80%		O2	National benchmark figures are not available given relative newness of this definition of long term stability. It remains a positive target to aim for but contribution to it comes through a range of complex and at times difficult to control factors
					76.0%	Profile	77%	77%	77%					
CYP7.2	Number of approved foster carers in the authority	Howard Lovelady		81	88	Actual				95	100			
					85	Profile								
CYP8.5 (DIS 1403)	% of care leavers with 5+ GCSEs A*- C	Ruth Love	8.7%	0%	12.5%	Actual	0.0%			14.00%	15.00%	9.0%	P8	None of the cohort had had their 19th birthday by the end of Q1 hence the 0% return
				10%	12.0%	Profile	13.0%	13.0%	13.0%					
CYP8.6 (PAF C24)	% LAC missing 25+ days school	Ruth Love	15.38%	12.19%	17.58%	Actual				12%	10%	11.50%		
			12.00%	12.00%	12.00%	Profile		12%						
CYP15.1, SSC2.1 (LPSA2 7.1)	% of young offenders who receive a final warning, or are sentenced to a (YOT supervised) disposal, or are released from custody (into YOT or ISSP supervision) between 1 Oct - 31	Simon Page	37..6%		N/A	Actual				33.6%	32.6%		O4	
						Profile								
CYP15.2, SSC2.2 (LPSA2 7.2)	Average number of offences committed per young offender, whilst subject to a bail or remand episode during the specified year	Simon Page		3.0	N/A	Actual				2.7	2.6		P8	
						Profile								
CYP15.3	% young people who receive a substance misuse assessment within five working days from screening (of those, identified through screening, as requiring an assessment).	Simon Page		63.8%	82.8%	Actual	81.8%			95%	95%			York YOT has just undergone a change in staffing structure, changing 1 full time post into 2 part time posts which has taken time to embed. The 4 young people that missed the appointments were offered several appointments but failed to attend.
					90.0%	Profile	95.0%							
YJB 1	Reduce the number of first-time entrants to the youth justice system by 5% by March 2008, compared to the 2005/06 baseline	Simon Page			N/A	Actual								
						Profile								
YJB 2	Reduce custodial sentences to no more than 5% of all sentences imposed.	Simon Page		4.9%	3.9%	Actual	2.8%			5%	5%			Lower is better for this target.
					5.0%	Profile	5.0%							
YJB 3	Ensure that victims participate in restorative processes in 25% of relevant disposals referred to the YOT, and 85% of victims participating are satisfied	Simon Page			75%	Actual	11.1%			25%	25%			The target for this has change this year to count all orders finishing in the quarter and the restorative work completed. York has a plan in place to create a restorative justice officer to work on these cases. However this is yet to be put in place and the plan is to have a full service by the last quarter.
						Profile	25.0%							
YJB 4	Ensure that 90% of young offenders supervised by YOTs are in suitable full-time education, training or employment.	Simon Page		57%	61.40%	Actual	71.4%			90%	90%			York is improving steadily with this target improving links with connexions and education.
					90.00%	Profile	90.0%							
YJB 5	Ensure that all young people, who are assessed by Asset or the Mental Health Assessment Framework as manifesting non-acute mental health concerns, are referred by the YOT for an assessment and engagement by the appropriate CAMHS Tiers 1-3 service commenced within 15 working days of referral.	Simon Page		100%	94.4%	Actual	100.0%			100%	100%			
					90.0%	Profile	95.0%							





2007/08 Monitor 1 ~ Children & Families


Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 1 target wasn't achieved or exceeded.
			04/05	05/06	06/07		1st Monitor (Apr-Jun 1st Qrt)	2nd Monitor (Apr - Sep 2nd Qrt)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
YJB 6	Ensure that for 20% of young people with a Final Warning with intervention, relevant communitybased penalty, or DTO, and for 20% of young people on prevention programmes, their parent/carer(s)	Simon Page		1.9%	7.6%	Actual	25%				20%	20%		York has benefited from a change in the counting rules as previous parenting work could not be counted. We are now able to count prevention programmes for which York YOT has a successful stronger families programme and the YISP service.
						Profile	20%	20%	20%	20%				
CP1	Number of Children's Centres provided within the most disadvantaged communities	Ken Exton				Actual					2	8	P8	
						Profile								
PAF A1 BVPI49	% LAC having 3 or more moves of placement (Star Blocker)	Howard Lovelady	18.24%	17.14%	14.6%	Actual	1.89%				10.00%	10.00%	13.40%	Encouraging first quarter performance with low being good against this key indicator
			10.00%	10.00%	13.00%	Profile	2.50%	5.00%	7.50%	10.00%				
PAF A2 BVPI50	% of care leavers: 1+ A*-G at GCSE or equiv (Star Blocker)	Ruth Love	56.52%	46.00%	37.50%	Actual	50.00%				65.00%	65.00%	54.20%	Small cohort with this figure reflecting performance of 1 out of 2 eligible young people
			65.00%	60.00%	60.00%	Profile	62.00%	62.00%	62.00%	62.00%				
PAF A3	% of children on the Child Protection Register (CPR) who have been re-registered	John Roughton	16.87%	12.16%	9.60%	Actual	0.00%				10.00%	10.00%	13.20%	Again excellent performance with low being good
				11%	13.00%	Profile	10.00%	10.00%	10.00%	10.00%				
PAF A4 BVPI161	Ratio of Care leavers in educ, training or employment	Ruth Love	0.97	0.74	0.58	Actual					0.8	0.8	0.76	
				0.8	0.8	Profile		0.8	0.8	0.8				
PAF B8	Adjusted-Cost of services for LAC	Howard Lovelady	£608.69	£625.00	£634.00	Actual					£580.00	£590.00	£663.93	
				£515.00	£560.00	Profile				£570.00				
PAF C81	Final warnings/reprimands and convictions of LAC	Ruth Love			1.18	Actual					3.70	3.50	3.80	
					3.90	Profile		3.80	3.80					
PAF C19	% of Health needs assessments undertaken for LAC for more than 1 year	Howard Lovelady	73.20%	80.84%	82.52%	Actual					84.00%	85.00%	82.40%	
			80.00%	80.00%	82.00%	Profile			83.00%	83.00%				
PAF C20 BVPI162	% of reviews of children on CPR undertaken on time (Star Blocker)	John Roughton	94.87%	96.00%	100.00%	Actual	100%				100%	100%	99%	Excellent performance maintained
			100%	100%	100%	Profile	100%	100%	100%	100%				
PAF C23 BVPI163	% of Adoptions undertaken on from the looked after population (Star Blocker)	Howard Lovelady	17.80%	9.64%	8.15%	Actual	2.13%				10.00%	10.00%	8.1%	Early stage to evaluate - increase in care population challenging performance against adoption targets
			10.00%	10.00%	10.00%	Profile	2.50%	5.00%	7.50%	10.00%				
PAF E44	Expenditure on Children in Need as a % of all expenditure in Children & Family Services	Peter Dwyer	45.70%	45%	43.53%	Actual					42%	42%	38.4%	
				37%	42.00%	Profile								
APA SM13 DIS 3123	% of Residential childcare staff who have achieved L3 in NVQ in caring for children	Sue Foster	64.0%	64%	77.10%	Actual					80.0%	80.0%	44.2%	
				80%	70.00%	Profile			75.0%	75.0%				
APA SM14 DIS 3124	% of social workers & residential managers who need to achieve the child care PQ award	Sue Foster	23.3%	37.0%	40.40%	Actual					40.0%	41.0%	40.0%	
				27.5%	38.0%	Profile			39.0%	39.0%				
DIS 3331	Numbers of carers of disabled children in receipt of Direct payments	Howard Lovelady	4	6	7	Actual					9	10	8.7	
					7	Profile							8	
SP 1413	% of LAC with access to computers in foster or residential care (aged 5-16)	Howard Lovelady	67.0%	70.0%	80.00%	Actual					100.0%	100.0%	1.00	
					80.00%	Profile			90.0%	90.0%				
CF1	Allocated & unallocated work levels %age of cases unallocated	Pete Dwyer		1.99%	3.21%	Actual	5.05%				<2.0%	<1.75%		Temporary staffing difficulties in one sopecific team now resolving and improved performance by next quarter anticipated. No looked after children unallocated
				<3%	<2.5%	Profile	<2.5%	<2.5%	<2.5%	<2.25%				
CF2	Supervision Undertaken	Sue Foster	83.00%	89.0%	81.4%	Actual					100.0%	100.0%		
				100.0%	90.0%	Profile			95.0%	95.0%				

## 2007/08 Monitor 1 ~ Children & Families

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 1 target wasn't achieved or exceeded.
			04/05	05/06	06/07		1st Monitor (Apr-Jun 1st Qrt)	2nd Monitor (Apr - Sep 2nd Qrt)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
CF3	Staff satisfaction survey results (state key 2-3) (Carried out every 18 mths)	Judy Kent	74%	Not collected this year	Not collected this year	Actual								
						Profile					76%			
CF6	Number of CLA	Pete Dwyer	148	140	157	Actual					146	144		
					150	Profile				148				
PAF B79	Children aged 10-16 years in foster placements or placed for adoption	Howard Lovelady	N/A	N/A	85.9%	Actual					83%	83%		
					82%	Profile				83%				

 Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

-  PI is lower than the lower quartile mark when comparing to available Quartile information for that year
-  PI is higher than the upper quartile mark when comparing to available Quartile information for that year
-  Actual is better than the profile by the tolerance factor
-  Actual is worse than the profile by the tolerance factor

 O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<b><u>Children &amp; Families (Exc SEN)</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>10,543</b>	Employees	6,079
<u>Approved Changes:</u>		Premises	103
• NNDR Budget Adjustments (Corporate)	- 14	Transport	228
		Supplies & Services	1,080
		Miscellaneous:	
		Recharges	1,140
		Delegated / Devolved	0
		Other	2,970
		Capital Financing	150
<u>Director's Delegated Virements:</u>		<b>Gross Cost</b>	<b>11,751</b>
		Less Income	1,222
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>10,529</b>	<b>Net Cost</b>	<b>10,529</b>

<b>Significant Variations from the Approved Budget:</b>		
• Estimated overspend on legal fees due to an increase in the number of court cases together with a national trend for courts to call in more expert witnesses. The figure should be treated with caution as at this stage of the year it is difficult to project the number of new cases which may arise in year. A clearer picture should be available for the second monitor.		+ 30
• Projected overspend due to a high take up of Residency Orders and Special Guardianship Orders in 2007/08.		+ 10
• Additional costs of Section 34 contacts (maintaining contact between looked after children and their families) due mainly due to the high level of contact commitments arising from care proceedings.. This is largely due to heavy transport activity associated with care proceedings cases.		+ 22
• Projected overspend on Independent Fostering Agency (IFA) fees. The current high numbers of looked after children has meant that there are no spare places with York Foster Carers, so more children (equivalent to 3 full year placements) have been placed with IFAs than was allowed for in the budget.		+ 185
• Anticipated shortfall in income, partially due to a reduction in the number of children from other local authorities receiving respite care at The Glen (£12k). In addition there is a £10k income target for parental contributions		+ 22
• Expenditure on agency staff to cover vacancies and long term sick leave within a number of teams across the service.		+ 19
• Net amount of all other minor variations in expenditure and income.		+ 25
<b>Projected Net Outturn Expenditure</b>		<b>10,842</b>
<b>Overall Net Variation from the Approved Budget</b>		<b>+ 313</b>
<b>Percentage Net Variation from the Approved Budget</b>		<b>+ 3.0%</b>

## Section B: Budget

<b><u>Children's Trust (YorOK)</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>78</b>	Employees	0
<u>Approved Changes:</u>		Premises	0
		Transport	0
		Supplies & Services	78
		Miscellaneous:	
		Recharges	0
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>78</b>
		Less Income	0
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>78</b>	<b>Net Cost</b>	<b>78</b>

**Significant Variations from the Approved Budget:**

- No significant variations to report.

<b>Projected Net Outturn Expenditure</b>	<b>78</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>





**Learning, Culture & Children's Services  
Service Plan Monitor 1 (1 April –31 July)  
2007 – 2008**

**Service: Special Educational Needs and Educational Psychology  
Service Manager: Steve Grigg**

**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- The Enhanced Resource Centre Review has been completed and consistent Service Level Agreements have been negotiated with each centre. Planning for a new Enhanced Resource Centre for secondary age pupils with autism is on track.
- Clarification of the role of the Bridge Centre has been completed as part of a broader review of the Behaviour and Attendance strategy.
- Disability Discrimination Act training has been provided for both primary and secondary schools.
- Effectiveness of peer support schemes has been evaluated in collaboration with York University with very positive outcomes.
- Circle Time Curriculum materials have been published and disseminated to schools and the first phase of Seal has been evaluated.
- The Local Authority has achieved the Regional Charter mark for Inclusion and the Self Review Framework materials have been published we are on track for the number of schools achieving the inclusion award.
- 100% of Statutory Assessments were completed within the specified time limits.
- We are meeting the target to maintain a number of statements at or below 1.2% of 0-19 population.
- The number of pupils requiring specialist residential placements has been maintained at 25.
- 90% of Looked After Children have a current Personal Education Plan.
- An acting appointment has been made to the new post of Head of Integrated Services.
- Significant progress has been made in developing Common Assessment Framework materials and providing multi-agency training ready for full implementation in September 07.
- Performance Indicators Value Added Target Setting, York Assessment Tables and York Outcomes Matrices are well established across the city and being used effectively for target setting.
- Guidance about meeting the social and emotional needs of able children has been published.
- The Inclusion Strategy has been published. The Accessibility Strategy and the Access to the Curriculum documents have been published and have been well received as a guide to good practice.
- An Early Support Key Worker has been appointed.
- The Early Years Special Educational Needs (SEN) review has been completed with clarification of roles and successful merger of Early Years SEN teams.
- Information leaflets for children and young people about the psychology service is on track, with active participation from Children's & Young People focus groups.
- A review of home tuition arrangements has been completed with clarification of responsibilities and re-alignment of budget allocations.

**2. Actions planned but not completed.      Commentary**

- At this stage all actions have either been completed or are on track for completion within the specified time scale.

2007/08 Monitor 1 ~ SEN ~ Children & Families

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 1 target wasn't achieved or exceeded.
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
CYP12.2 (BVPI 43a)	Percentage of statements of special educational need issued by the authority in a financial year and prepared within 18 weeks (a) excluding those affected by exceptions to the rule under the SEN Code of Practice	Steve Grigg	100%	90%	100%	actual	100%							
			100%	100%	100%	profile	100%	100%	100%	100%	100%	100%		
BVPI - 43b	Percentage of statements of special educational need issued by the authority in a financial year and prepared within 18 weeks (b) including those affected by exceptions to the rule under the SEN Code of Practice	Steve Grigg	80%	79.4%	96%	actual	100%							
			84%	81%	82%	profile	90.00%	90.00%	90.00%	90.00%	90.00%	90.00%		
EN6	Percentage of 0-19 year olds attending special schools (based on numbers from the national census), to record inclusion rates in schools.	Steve Grigg	0.50%	0.49%	0.50%	actual	0.50%							
			0.56%	0.49%	0.48%	profile	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%		
SEN2	% of all 0-19 year olds schools with statements	Steve Grigg	1.59%	1.33%	1.17%	actual	1.17%							
			1.80%	1.55%	1.35%	profile	1.20%	1.20%	1.20%	1.20%	1.20%	1.20%		
SEN3	Number of children in out of city placements funded by LEA	Steve Grigg	25	27	27	actual	27							
			25	25	25	profile	25	25	25	25	25	25		
CYP13.3	Number of schools achieving CYC Inclusion Award	Marion Weeks		3	9	actual							P8	
						profile						17		

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<b><u>Special Educational Needs</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>4,236</b>	Employees	1,536
<u>Approved Changes:</u>		Premises	6
		Transport	30
		Supplies & Services	2,441
		Miscellaneous:	
		Recharges	502
		Delegated / Devolved	417
		Other	461
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>5,392</b>
		Less Income	1,156
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>4,236</b>	<b>Net Cost</b>	<b>4,236</b>

<b>Significant Variations from the Approved Budget:</b>		
<ul style="list-style-type: none"> <li>• For 2007/08 the continuing cost of all existing and planned placements should result in a saving against the budget provided of £150k. It is highly probable though that some new emergency placements will be required during the remainder of the year which will fully utilise this remaining provision.</li> </ul>	- 150	
<ul style="list-style-type: none"> <li>• The cost of providing Inclusion Support Packages for children is expected to be more than the budget in 2007/08 mainly due to some difficulties being experienced with the provision being made by Rathbones. This budget will be used to purchase packages of alternative learning from the Youth Service. A virement of £80k from the Inter Authority Recoupment budget is being requested.</li> </ul>	+ 80	
<ul style="list-style-type: none"> <li>• Projected overspend on Learning Support Assistants due to an increase in the number of pupils requiring more than 15 hours support per week. This budget will be transferred to the ISB in 2008/09.</li> </ul>	+ 93	
<ul style="list-style-type: none"> <li>• Projected overspend on Home Tuition due to additional costs incurred because a number of PRU and Work Related Learning placements have been delayed, and costs of providing</li> </ul>	+ 77	
<ul style="list-style-type: none"> <li>• As reported in the 2005/06 Outturn report, recent changes to the way in which charges for Inter Authority Recoupment can be calculated mean that a greater level of overheads can now be included in the charge for each pupil. As York is currently a net provider of places in maintained special schools this has resulted in a net underspend on the overall recoupment budget. The longer term position on recoupment is less clear as we are aware that other authorities who currently place pupils in York are actively reviewing their policies. A virement of £80k is proposed to fund the increased costs of purchasing alternative learning packages from the Youth Service.</li> </ul>	- 248	
<b>Projected Net Outturn Expenditure</b>		<b>4,088</b>
<b>Overall Net Variation from the Approved Budget</b>		<b>- 148</b>
<b>Percentage Net Variation from the Approved Budget</b>		<b>- 3.5%</b>



**Learning, Culture & Children's Services  
Service Plan Monitor 1 (1 April –31 July)  
2007 – 2008**

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**Service: Educational Welfare  
Service Manager: Mark Smith**

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**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- Train staff in sex and relationships education: to be completed by 2008
- Implement safeguarding procedures: Track children missing from education. I am currently working with Clare Parkin and Becky Fraser (Management Information Service) and Caroline Williamson (Access) on Children Missing Education Guidance in that will set out how we meet our statutory duty. To be completed by October 2007
- Implement safeguarding procedures: School training programme in safeguarding. This is ongoing
- Improving the quality of education available for young offenders: Develop education strategy with Youth Offending Team. Again this is ongoing

**2. Actions planned but not completed.      Commentary**

- None to report
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**Learning, Culture & Children's Services  
Service Plan Monitor 1 (1 April –31 July)  
2007 – 2008**

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**Service: Youth Service  
Service Manager: Paul Herring**

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**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- Accreditation opportunities for young people through Assessment and Qualifications Alliance (AQA) increased to 52 units
- Duke of Edinburgh's Award (D of E) extended to include 7 new 'access' groups
- 'Alternative Learning Programmes' and 'Positive Engagement through Choice' projects providing learning for disengaged young people
- Teenagers at risk of pregnancy engaged with 'Baby – think it over' programmes.
- Published programme of activities and opportunities in each locality
- Sexual health programme launched with promotional day at Castlegate
- First Base – substance misuse service working well
- Increase in demand for counselling met by temporary additional resources
- Bike project gained additional funding
- Good working relationship with neighbourhood police teams and Joint Area Group established.
- Continued work with young travellers to support their inclusion in education
- Youth service staff involved at Applefields School developing D of E
- Consulted staff on arrangements for Integrated Youth Support Service
- Volunteering strategy being developed
- Castlegate operating well – official launch held in June

**2. Actions planned but not completed.**

- Youth Offer
- Training front line staff in sexual health
- Staff to be trained in use of new child index
- Additional funding for Momentum Project

**Commentary**

Held up by web site construction  
To be arranged  
Arranged for September  
Not secured – more funding bids to be made

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## 2007/08 Monitor 1 ~ Integrated Youth Service ~ Partnerships & Early Intervention

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 1 target wasn't achieved or exceeded.
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
CYP4.8	Number of schools with dedicated counselling resource	Paul Herring		10	10	actual	9						P8	A new MI System is now providing more robust figures which has highlighted the inappropriate profiling so final total is not likely to be in excess of 12. This first year of using the new MI System will provide more robust profiling for the future
						profile	6	8	10	12				
CYP14.2	Number of organisations awarded the Youth Charter	Paul Herring		1	0	actual	0							A new MI System is now providing more robust figures which has highlighted the inappropriate profiling so final total is not likely to be in excess of 12. This first year of using the new MI System will provide more robust profiling for the future
						profile	1	2	3	4				
BVPI 221a	Percentage of young people aged 13-19 involved in youth work gaining a recorded outcome (A young person who shows development through intervention of a youth worker and can be written down to show 'distance travelled' in the development of outcomes for the young person)	Paul Herring		56%	58%	actual	38%							A new MI System is now providing more robust figures which has highlighted the inappropriate profiling so final total is not likely to be in excess of 60%. This first year of using the new MI System will provide more robust profiling for the future
				60%	60%	profile	22%	34%	42%	60%				
BVPI - 221b	Percentage of young people aged 13-19 gaining an accredited outcome (a specific award or recognition for the young person).	Paul Herring		28%	30%	actual								A new MI System is now providing more robust figures which has highlighted the inappropriate profiling so final total is not likely to be in excess of 60%. This first year of using the new MI System will provide more robust profiling for the future
				30%	30%	profile				30%				
Y6	Total numbers of young people whose name is known and an interaction has taken place with a youth worker either individually or as part of a group.	Paul Herring		4091	4198	actual	3232							A new MI System is now providing more robust figures which has highlighted the inappropriate profiling so final total is not likely to be in excess of 4294. This first year of using the new MI System will provide more robust profiling for the future
				4179	4284	profile	1380	2571	3324	4294				
Y7	Number of young people participating in youth work for the youth services.	Paul Herring		2562	2564	actual	1850							A new MI System is now providing more robust figures which has highlighted the inappropriate profiling so final total is not likely to be in excess of 2576. This first year of using the new MI System will provide more robust profiling for the future
				2507	2570	profile	876	1519	1976	2576				
CYP12.1	% of 16-19 year olds who are NEET with LDD	Connexions		11.10%	17.6%	actual							P8	
CYP16.1 (LPSA 11.1)	% of 16-19 year olds not in Education, employment or Training	Connexions	4.5%	3.8%	3.73%	actual								O5/P5/ P8
				4.5%	4.4%	profile				3.9%	3.7%	3.7%		
PU 14	% of 16-19 year olds whose outcome are not known	Connexions	3.9%	1.8%	1.25%	actual								
				3.5%	3.5%	profile				2.5%	2.0%	1.5%		

## 2007/08 Monitor 1 ~ Children's Trust Unit ~ Partnerships & Early Intervention

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 1 target wasn't achieved or exceeded.
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
CYP3.1 (BVPI 197)	Reduction in the number of conceptions recorded for females aged 15-18 years old, per thousand resident in the area from 1998 recorded figures.	CTU	3.2%	3.5%	24.2%	actual								O1/P8
			-10%	-15%	-20%	profile				-23.3%	-32.2%	-41.1%	-11.0%	
CYP10.1	Number of families attending targeted Parenting Programmes	CTU			42	actual							O3/P5/ P8	
CYP10.2	Number of facilitators trained to deliver targeted Parenting Programmes	CTU			20	actual								
						profile				35	45	50		

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

- PI is lower than the lower quartile mark when comparing to available Quartile information for that year
- PI is higher than the upper quartile mark when comparing to available Quartile information for that year
- Actual is better than the profile by the tolerance factor
- Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

**Section B: Budget**

<b><u>Youth Service</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>1,586</b>	Employees	1,491
<u>Approved Changes:</u>		Premises	133
• NNDR Budget Adjustments (Corporate)	- 4	Transport	25
		Supplies & Services	276
		Miscellaneous:	
		Recharges	175
<u>Director's Delegated Virements:</u>		Delegated / Devolved	0
		Other	0
		Capital Financing	113
		<b>Gross Cost</b>	<b>2,213</b>
		Less Income	631
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>1,582</b>	<b>Net Cost</b>	<b>1,582</b>

<b>Significant Variations from the Approved Budget:</b>		
• Additional costs have been incurred in maintaining spare premises because of delays in removing these buildings from the Youth Service portfolio following the restructure of the service.		+ 22
• As in 2006/07, the service will be required to reduce expenditure on project activities until unbudgeted premises costs can be reduced		- 22
<b>Projected Net Outturn Expenditure</b>		<b>1,582</b>
<b>Overall Net Variation from the Approved Budget</b>		<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>		<b>0%</b>



**Learning, Culture & Children's Services  
Service Plan Monitor 1 (1 April –31 July)  
2007 – 2008**

**Service: Early Years & Extended Schools Service  
Service Manager: Heather Marsland**

**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- Free childcare places for disadvantaged 2 year olds begun through the Pathfinder Project, as well as the monitoring and evaluation of the project. Roll out of the 15hr Nursery Education Funding entitlement (Pathfinder) has also started
- Advice and support has been given to schools around the extended services and children's centres initiatives
- Support and advice also continues to the ongoing development of the Shared Foundation Partnerships and to all childcare settings across the city
- In house arrangements for the support to out of school clubs has been initiated. The current Service Level Agreement partner contract has been extended to ensure smooth running during the transition phase
- Continued support to Neighbourhood Nurseries (NN), including extending the NN forum to all providers in Children's Centre areas
- Dissemination of good practice etc. through the publication of Shared Foundation newsletter and Nursery Education Funding guidance, and through regular meetings with key partner agencies
- Schools Out continues to grow and become more popular
- Nursery Education Funding registration requirements met to ensure quality of provision in the Children's Centres
- Nursery Education Funding rate of funding set for the next academic year
- Training and support resources developed in partnership with Sports Partnership
- Training continues to be delivered to practitioners, and the Transformation Fund continues with four Early Years Practitioners now working in the city
- The partnership 'Qualified Teacher Status/Special Educational Needs Co-ordinator' (QTS/SENCO) training in May focused on the YorOk Index
- New Taking Play Forward Policy promoted and support given to organisations to sign up to the policies along with children's rights and other relevant legislation also promoted
- Yorkash fund launched with £120k available and a new panel recruited. Youth Offer continues to develop also
- Lifestyle project developed in partnership with North Yorkshire police, Neighbourhood Pride, Youth Service and the Council for Voluntary Services to increase involvement of young people
- Big Wide Talk project successfully continues
- The Children's Information Scheme extended to include school age children
- YorOk website progressing
- Children's Information Service (CIS) broadened to include under 5's activities
- CIS outreach programme developed to include Children's Centres and extended schools

**2. Actions planned but not completed.      Commentary**

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2007/08 Monitor 1 ~ Early Years and Extended Schools ~ Partnerships & Early Intervention

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 1 target wasn't achieved or exceeded
			04/05	05/06	06/07	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average		
CYP9.1	% of VIP settings gaining 'good' or 'outstanding' in Ofsted reports for childcare and nursery education	Heather Marsland		65%	Care=72% Edu=61%	actual					85%	90%		
						profile					75%			
CYP11.1 (EY11)	Number of primary schools designated as meeting core offer for extended schools	Heather Marsland		8	15	actual					54	54		
						profile					54			
CYP11.2	Number of secondary schools designated as meeting core offer for extended schools	Heather Marsland		4	4	actual					10	10	O3	
						profile					10			
CYP11.5 (CYP2)	Number of young people taking part in the holiday activities programme	Heather Marsland	41084	40255	54951	actual					55167 (40,000)	56822 (41,200)	O3	
			20800	37000	38000	profile		52000			53560 (39,000)			
CYP11.11	Number of play providers working to improve the quality of play provision through adopting the '9 Better Play Objectives'	Mary Bailey		25	25	actual					46	55	O3	
						profile					37			
CYP18.1 (EY8)	Percentage of 3-year-olds receiving a good quality, free, early years education place in the voluntary, private or maintained sectors.)	Heather Marsland	104.8%	101.1%	104.14%	actual	100.1%				100.0%	105.0%	O5/P8	
			96.8%	103.1%	100.0%	profile	100.0%		100.0%	100.0%				
SSC9.6 (CYP1)	No. of community groups working in partnership with CYC to deliver Young people's holiday prog.	Mary Bailey	43	56	107	actual					63	70		
			39	48	53	profile		55			58			
BVPI - 222a	% of leaders of integrated early education and childcare settings funded or part-funded by the local authority with a qualification at Level 4 or above.	Ann Spetch		9.30%	26%	actual					80%	85%	27%	
				50%	60%	profile					70%			
BVPI - 222b	% of leaders of integrated early education and childcare settings funded or part-funded by the local authority which have input from staff with graduate or post graduate training in teaching or child development.	Ann Spetch		0%	4%	actual					80%	85%	62%	
				67%	65%	profile					75%			
EU 4	Proportion of 3 year olds with a pre-school nursery place in the maintained sector (Autumn Term)	Heather Marsland	35.8%	36.4%	34.63%	actual	30.6%				32.7%	32.7%		
			32.9%	35.7%	32.7%	profile	32.7%		32.7%	32.7%				
EY10	Number after school places and holiday places provided (registered under Ofsted and as reported in the Childrens Services Plan)	Heather Marsland	2331	2545	2838	actual	2848				2500	2500		The figure exceeds the target due to parental demand for more holiday places
					2500	profile	2500	2500	2500	2500				
EY1	% of enquirers to the Children's Information Service rating the service as 'Excellent' or 'Very Good'	Heather Marsland			92%	actual	94%				90%	90%		
					90%	profile	90%	90%	90%	90%				
EY7	% of staff appraised during the year	Heather Marsland	100%	100%	100%	actual	97%				100%	100%		One member of staff has not had their PDR as the person due to hold the review was absent due to illness.
			100%	100%	100%	profile	100%	100%	100%	100%				
EY9	To ensure early years settings, inspected by Ofsted, are making satisfactory progress in delivering EL Goals	Heather Marsland	100%	N/A	100%	actual					94%	94%		
			94%	94%	94%	profile					94%			

## 2007/08 Monitor 1 ~ Early Years and Extended Schools ~ Partnerships & Early Intervention

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 1 target wasn't achieved or exceeded
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
CYP4	Number of holiday activities	Mary Bailey	552	423	597	actual					622	640		
			569	569	586	profile				604				
EY20	No. of support visits from the Developmental Worker Team to each Headteacher and their active Shared Foundation Partnership (measured termly)	Anne Spetch				actual	60							
						profile	38	76	114	114				

  Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

  PI is lower than the lower quartile mark when comparing to available Quartile information for that year

  PI is higher than the upper quartile mark when comparing to available Quartile information for that year

  Actual is better than the profile by the tolerance factor

  Actual is worse than the profile by the tolerance factor

  O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<b><u>Early Years &amp; Extended Schools (Education)</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>2,590</b>	Employees	806
<u>Approved Changes:</u>		Premises	1
		Transport	14
		Supplies & Services	4,526
		Miscellaneous:	
		Recharges	87
		Delegated / Devolved	355
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>5,789</b>
		Less Income	3,199
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>2,590</b>	<b>Net Cost</b>	<b>2,590</b>

**Significant Variations from the Approved Budget:**

- Expenditure on demand led nursery education grants was higher than the original estimates. + 288  
A significant element of this will be due to the pathfinder projects for 2, 3 & 4 year olds. Work is currently being undertaken to try and isolate the actual impact of the pathfinders on the base budget and discussions are being held with the DCSF on the possibility of additional grant to cover this element of the projected overspend.

**Projected Net Outturn Expenditure** **2,878**

**Overall Net Variation from the Approved Budget** **+ 288**

**Percentage Net Variation from the Approved Budget** **+ 11.1%**



## Learning, Culture & Children's Services Service Plan Monitor 1 (1 April –31 July) 2007 – 2008

**Service: Adult Community Education**  
**Service Manager: Alistair Gourlay**

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

- Developed a cycle of Management Information to use in the planning, monitoring and Self Assessment of provision (April 2007)
- Evaluated the current pilot "School support Certificate" programme before rolling out across the rest of the city. (June 2007)
- Participated in the Skills for Life Quality Improvement programme for Whole Organisation approach. (June 2007)
- Responded to the new funding regime for English for Speakers of other Languages learners to ensure continuity for existing learners, and develop new programmes in line with new national qualifications (July 2007)
- Reorganised the outreach team to develop capacity to target new groups and Create a new post of coordinator to manage the Skills for Life offer across the flexible learning centres. (May 2007)
- Promoted the adult education Visual and Performing Arts exhibition as part of the City Festivals programme and renew the services contribution to the Learning Festival
- Considered the re-introduction of a taster day programme to introduce new courses
- Explored the potential to develop Full level 2 and 3 qualifications for adults
- Developed a programme of full cost weekend master classes for student progression
- Established the responsibility for this area within the job description of the Service Administrator and train a member of staff to be able to up date web content
- Explored the potential for the use of qualification information on learners to target specific courses at them.
- Developed the work started on post code analysis to support the self financing programmes
- Updated the current Equality and Diversity strategy to ensure it takes account of new legislation
- Set up Equality and Diversity committee to oversee developments across the service and Monitor Equality and Diversity measures and targets set at a service and curriculum level

#### 2. Actions planned but not completed.

- Contribute to the development of baseline information by providing timely data as requested
- Complete the work on Acomb Library Learning centre to ensure opening by (Jan 08)
- Run training for other services within the service arm on Skills for Life awareness (June 2007)
- Set up a referral mechanism for staff across the directorate to encourage them to refer people to skills for life programmes
- Develop a series of programmes specifically targeted at improving employability skills and learn to learn skills

#### Commentary

This action was in relation to a whole service arm approach to data collection. This target will be met through other means

There was a delay with letting the contract and the scheduled end date is now Feb 2008.

Some work has been completed with the library service. Revised date for roll out of training is Dec 2007

No clear referral mechanism has been set up for the whole directorate although a system has been set up for the library service and is working well

This action is currently under review following the introduction of full level 2 programmes

## Section B: Budget

<b>Adult &amp; Community Education</b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>- 13</b>	Employees	1,312
<u>Approved Changes:</u>		Premises	95
		Transport	15
		Supplies & Services	308
		Miscellaneous:	
		Recharges	34
		Delegated / Devolved	25
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>1,788</b>
		Less Income	1,802
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>- 13</b>	<b>Net Cost</b>	<b>- 13</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>- 13</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>



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**Learning, Culture & Children's Services  
Service Plan Monitor 1 (1 April –31 July)  
2007 – 2008**

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**Service: Arts and Culture  
Service Manager: Gill Cooper**

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**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- Following the restructure the new team has been appointed and they are now all in post.
- We have undertaken successful Schools Best of the Bands, Music Festival, Early Years Festival and Performing Arts Centre summer concerts. The Playhouse and Transitions projects with EDS and the Theatre Royal saw over 600 young people performing on the Theatre Royal stage. 400 young people to part in the various PAC concerts and from this we took a 30 strong orchestra to France in July.
- The citywide festivals of York Live and Dance York were also well received and the partnership with Yorkshire Dance has been particularly fruitful with a series of 25 dance master classes being virtually sold out. The Theatre Royal became the venue for an excellent community dance programme and also hosted the Jorvick Sports Partnership's Dance Finale. With [York@Large](#) we will be undertaking an internal review of Festival activity to ensure that we focus on the priorities within the LL&C Plan.
- Following the completion of consultations at the 6 Integrated Children's centres we have drawn up outline programmes for participatory arts activity. The Children's Trust Board have awarded us £40K to appoint an arts worker for the centres and a seed budget for delivery of the work. We expect the new arts worker to be appointed in September.
- Wider Opportunities Programmes for Key Stage 2 have been taken up by 9 schools is the first phase of the roll out which should see 15 schools by the end of this academic year 30 schools by September 2008 and 50 schools by September 2009.
- Funding Bid for Community and Education work connected to the Mystery Plays has been submitted. We should be notified of the outcome by the end of 2007.

**2. Actions planned but not completed.**

- The weather in June and early July meant that many events were postponed or cancelled including contributions to Festival of the Rivers and Proms in the Park.

**Commentary**

We are working with Proms in the Park organisers to organise a city centre event in the Autumn.

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2007/08 Monitor 1 ~ Arts & Culture (incl Music Service) ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 1 target wasn't achieved or exceeded..
			04/05	05/06	06/07	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average		
CYP11.4	No. of arts events for young people supported by York @Large	Gill Cooper		330	301	actual				340	350	360		
CYP11.8 (PA1)	No. pupils taking instrumental with A&C service in school (DIES return in Feb)	Gill Cooper	2501	2244	2356	actual	2356			2600	2650	2675		
			2500	2500	2550	profile	2300	2350	2300					
EDE5.1 (LY12)	Percentage of respondents (Talkabout Survey) who see York as 'cosmopolitan, vibrant.	Gill Cooper		42.5%	42.5%	actual				45.0%	50.0%	55.0%		
					47.5%	profile								
EDE5.2	Number of high quality events in the city supported by York@Large	Gill Cooper		180	47.5%	actual				184	188	192		
						profile								
SSC12.1	Number of new festival/event activities designed to target communities with low participation rates	Gill Cooper				actual				30	34	38		
						profile								
SSC12.2 (LY11)	Number of visits to www.yorkfestivals.com	Gill Cooper		18691	33714	actual	10193			20000	25000	30000		
				6880	7568	profile	9000	10150	18000					
PA2a	No. of pupils in ensembles at PAC (DIES return at the end of spring term)	Gill Cooper	478	368	479	actual	479			440	500	540		Slightly lower than predicted. However the Young People's arts officer is now in post and will be undertaking work for a relaunch of the centres in January 2008
			550	410	410	profile	500	510	430					
PA2b	No. of pupils in Arts service supported ensembles	Gill Cooper		175	100	actual	100			230	250	260		As we are moving towards KS2 provision through whole class teaching this target may have to be reviewed.
				200	200	profile	180	130	130					
PA3	% of all schools having a 'Live Arts Week' workshop	Gill Cooper	75%	84%	72%	actual				85%	85%	85%		
			85%	85%	85%	profile								
LA1	No. of Community Arts initiatives supported by the Arts & Culture Service.	Gill Cooper	232	284	322	actual	152			230	230	230		Full team in post, including an events assistant
			110	248	230	profile	120	180	220					
LA2a	No of events in the city supported by the Arts & Culture Service	Gill Cooper	233	212	N/A	actual	118			269	270			Full team in post, including an events assistant
			120	244	256	profile	To be set							
LA2b	No. of those events that are new (re LA2a)	Gill Cooper	49	126	175	actual	51			50	50	50		Full team in post, including an events assistant
			40	51	50	profile	45	46	47					
LA3b	No of performances and attendances at Theatre Royal (Quarterly collection)	Gill Cooper	452 (137368)	486 (142073)	750 (149,355)	actual	212 (34,000)			520 (145800)	520 (148000)	400		
			450 (140000)	504 (140200)	520 (143,000)	profile	150 (36,000)	240 (50,500)	375 (100,100)					
LY13	Number of new festivals/event activities	Gill Cooper			3	actual				2	2	2		
					2	profile								
VJ8B	Ensuring that tourism through First Stop York continues to make a major contribution to the York economy: total visitor spend across the tourism industry per annum. (Actuals and targets relate to 2 year prior than the year it is shown in)	Gill Cooper	£283.6m	£311.8m	N/A	actual								
				£270m	£270m	profile								
VJ8C	Ensuring that tourism through First Stop York continues to make a major contribution to the York economy: maintain a minimum number of annual jobs at (Actuals and targets relate to 2 year prior than the year it is shown in)	Gill Cooper	8681	9561	N/A	actual								
				9000	9000	profile								

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- PI is lower than the lower quartile mark when comparing to available Quartile information for that year
- PI is higher than the upper quartile mark when comparing to available Quartile information for that year
- Actual is better than the profile by the tolerance factor
- Actual is worse than the profile by the tolerance factor
- O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<b>Arts &amp; Culture (Education)</b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>354</b>	Employees	1,046
<u>Approved Changes:</u>		Premises	18
		Transport	15
		Supplies & Services	98
		Miscellaneous:	
		Recharges	39
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
• Allocation of residual budgets following Arts & Culture restructure	+ 1	<b>Gross Cost</b>	<b>1,215</b>
		Less Income	860
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>355</b>	<b>Net Cost</b>	<b>355</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>355</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>





## Learning, Culture & Children's Services Service Plan Monitor 1 (1 April –31 July) 2007 – 2008

**Service: Sport and Active Leisure**  
**Service Manager: Jo Gilliland**

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

- Work around **Strategy and planning** for sport continues to reap the benefits for York. 2 new community use agreements (Robert Wilkinson and Derwent primaries) have been set up for community access to primary school sports facilities, Active York has received approval for Community Investment fund projects from North Yorks Schools and Yorkshire Sports Board, and we have hosted a successful Department for Culture, Musuem and Sports (DCMS) visit in recognition of our health related work and the work of Active York. Additionally, the policy planning guidance 17 audit work has been completed, giving a picture of the level and quality of provision of open spaces in the city. This is consistent with the playing pitch audit work we have previously undertaken. Work is now ongoing on setting recommended standards for level and quality of provision, which will be incorporated into future planning documents. In line with this, we have issued 2 grants from section 106 funding for sports facility improvements, one for accessible facilities to aid disabled sports people and the other to assist a club who have been promoted but could not afford the facilities that their new league demanded. All of this work is consistent with the strategic plans for Active York

We continue to prepare our own **leisure facilities** for major development during the coming months. A planning application has now been submitted for the new community pool at Oaklands and work is underway to develop suitable management structures which will integrate existing facilities, the new York High School and the needs of the pool. Work has also begun on a £800k maintenance programme for Yearsley Pool, including the replacement of roof and wall claddings, ventilation, plant and filtration equipment, toilet and shower facilities, floor surfaces around the pool and external improvements to include disabled parking. It is anticipated that the pool will reopen by Monday 29 October 2007. Operationally, we continue to review the new Swim York teaching syllabus after its first term of use, through a new development and monitoring group. We have also developed a bespoke GP referral scheme at Oaklands in conjunction with the PCT, which is running at 80%capacity and being well received. We now fulfilled the criteria lied down by the IFI (Inclusive Fitness Initiative) in the aim to qualify for the IFI Award to become an accredited IFI gym facility. We just await there letter of approval.
- Physical activity and community sport** continues to support the voluntary sports sector as well as the needs of the casual participant. Another 3 voluntary sports clubs have attained chartermark accreditation, (with 3 more starting work on the award) and we are continuing to develop school, and community links to these clubs. In May, 200 young people from York took part in the North Yorkshire Youth games. Voluntary clubs continue to be supported by service level agreements and 3 have been awarded to sports groups. The physical activity co-ordinators have made significant progress in offering opportunities for adults to become active. There is now a permanent chair based exercise instructor at Oaklands running classes for 17 new participants, 12 coaches and instructors have been trained through the inclusive fitness initiative and the Mencap "get together" scheme. A work based physical activity project to encourage teachers to get active has begun within schools in the 2 school sports partnerships (SSP's) and a partnership with Sure start is encouraging hard to reach groups of young mums to engage in dance and physical activity. The Disability coach has also facilitated a wealth of new activities for this targeted group including adult and junior boccia clubs working towards Special Olympics registration, soccability at copmanthorpe, tennisability at York tennis club and tagability with the York City knights. A new link to the physiotherapists at York hospital has also been made resulting in a stability and balance session running at Hob moor for young people with special needs.
- Development of **PE and School Sport** continues to make major leaps forward. In conjunction with the SSP's, 90 pupils have participated in a new swim gala, 15 schools and 300 KS1 pupils have taken part in multi skills festival and the Jorvik dance

performance at Theatre Royal involved over 800 pupils to great acclaim. Both school sports partnerships have also completed the annual PESSCL survey and it is anticipated that significant progress will be shown against the key school sports PI's. Other highlights include, 28 teachers attending the City of York (CYC) PE Conference at Oaklands, 60 young people from across the city at the first CYC Gifted and Talented Summer Camp at Oaklands and 9 young people attending the first CYC Disability Gifted and Talented Day at Burnholme Community College. Additionally, 6 schools have had top up swimming with approx 100 pupils receiving additional swimming support - 50% of these pupils can now swim 25metre end of KS2 target, and we have also held 9 teacher training events including 2 swimming courses and a multi skills course.

<b>2. Actions planned but not completed.</b>	<b>Commentary</b>
<ul style="list-style-type: none"><li>• Appointment of 2 community sports coaches</li><li>• Race for life</li></ul>	Appointments due by Sept Postponed until Aug due to flooding

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2007/08 Monitor 1~Sport and Active Leisure ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 1 target wasn't achieved or exceeded	
			04/05	05/06	06/07	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average			
CYP1.1 (LPSA 12.2)	% of 5 – 16 year olds participating in an average of 2hrs high quality PE and school sport per week within and beyond the curriculum during one complete school year.	Jo Gilliland		62%	71%	actual				80% (85%)	88%	89%	69%	O1	
CYP11.10	% of pupils who have participated in one or more community sports, dance or multi-skills club with links to the school	Jo Gilliland			31%	actual				33%	35%	37%			
CYP14.1	% of pupils involved in sports volunteering and leadership during the academic year	Jo Gilliland			5%	actual				8%	12%	15%		O4	
CYP14.3 (LS20)	No. of voluntary sports clubs achieving Charter Mark	Jo Gilliland		21	36	actual				32	34	35			
					30	profile									
HCOP2.1 (LPSA 12.1)	% of adult residents participating in at least 30 minutes moderate intensity sport and active recreation (including recreational walking) on 3 or more days a week	Jo Gilliland			24.8%	actual						27.8%			
						profile									
HCOP2.3 (LS1)	Swimming pools and sports centres: Number of swims and other visits (per 1,000 population)	Jo Gilliland	3216	3993	4013	actual	1043			4300	4400	4500			This 1st monitor figure only represents April - June 07 as I am still waiting for July user figures to come in, however I suspect us to be on target. The end of year target is unlikely to be met this year due to the 16 week closure of Yearsley Pool from 8 July - 28 Oct 07.
			4182	3800	4100	profile	1325	2300	2800						
SSC9.3 (LS5a)	Number of sports education coaches courses held	Jo Gilliland	40	60	61	actual				67	70	72			
			50	60	65	profile									
SSC9.4 (LS5b)	Number of people gaining qualifications through sports education courses	Jo Gilliland	380	360	520	actual				365	370	370			
			270	385	360	profile									
SSC9.5	% of the population volunteering in sport and active recreation for at least one hour per week	Jo Gilliland			5.5%	actual						5.75%			
						profile									
SSC12.1 (LY8b)	Percentage of residents who have used on a frequent basis any sports/leisure facilities, events or courses in the last 12 months	Jo Gilliland	66%	54%	55%	actual				56%	57%	58%			
				67%	55%	profile									
SSC12.2 (LS29)	% of population that are within 20 minute travel time of a range of 3 different sports facility types of which one has achieved a specific quality assured standard	Jo Gilliland			24.59%	actual				24.59%	42%	57%			
						profile									
LS8	% of adults participating in at least 30 mins moderate intensity physical activity (inc. sport) on 5 or more days each week (TalkAbout Survey)	Jo Gilliland	24%	66%	66%	actual									
			35%	N/A		profile									
LY8a	Percentage of residents who have used on a frequent basis any sports/leisure facilities, events or courses in the last 6 months	Jo Gilliland	57%	45%	45%	actual				46.5%	47.0%	47.5%			
				58%	46%	profile									

2007/08 Monitor 1~Sport and Active Leisure ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 1 target wasn't achieved or exceeded
			04/05	05/06	06/07	actual	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
LS21	% visits to council run leisure facilities from NS-SEC classes 6&7 compared with % catchment population in same group	Jo Gilliland				actual								
						profile								
LS22	% visits to council run leisure facilities from 11-19 years compared with % catchment population in same age group	Jo Gilliland				actual								
						profile								
LS23	% visits to council run leisure facilities from BME groups compared with % catchment population in same ethnic group	Jo Gilliland				actual								
						profile								
LS24	% visits to council run leisure facilities from 60+ years compared with % catchment population in same group	Jo Gilliland				actual								
						profile								
LS25	% visits to council run leisure facilities made by disabled people <60 years compared with % catchment population in same group	Jo Gilliland				actual								
						profile								
LS26	Subsidy per visit (£)	Jo Gilliland				actual								
						profile								
LS27	Annual visit per sq m	Jo Gilliland				actual								
						profile								

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- PI is higher than the upper quartile mark when comparing to available Quartile information for that year
- Actual is better than the profile by the tolerance factor
- Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority



2007/08 Monitor 1 ~ Access ~ Resources Management

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 1 target wasn't achieved or exceeded.
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
CYP6.1 (PU12)	The proportion of secondary school pupils who have experienced regular bullying (Yr 7 & 8 May survey)	Mark Ellis	6.8%	6.5%	5.1%	actual							O2	
			8%	7%	6.5%	profile				6.4%	6.3%	6.2%		
PU1	No. of pupils permanently excluded in the primary sector	Mark Ellis	2	6	2	actual	2				5	4		
			2	2	5	profile	2		3	5				
PU2	No. of pupils permanently excluded in the secondary sector	Mark Ellis	25	53	44	actual	18							There is concerns about the high number of permanent exclusions in York's secondary schools. A meeting of secondary heads was called in June to discuss this matter and a number of plans/strategies were considered. A behaviour and attendance plan has been developed and this is the first attempt at putting plans in place to reduce the use of permanent exclusions.
			20	20	30	profile	8		19	25	25	20		
PU3	No. of pupils permanently excluded in the special school sector	Mark Ellis	0	0	0	actual	0				0	0		
			0	0	0	profile	0		0	0				
PU4	No. of fixed term exclusions in the primary sector	Mark Ellis	143	214	254	actual	68				180	170		
			240	150	200	profile	63		143	190				
PU5	No. of fixed term exclusions in the secondary sector	Mark Ellis	976	1161	1084	actual	278				700	650		
			800	850	800	profile	250		563	750				
PU6	No. of fixed term exclusions in the special school sector	Mark Ellis	12	21	15	actual	1				15	15		
			60	15	15	profile	5		11	15				
ES9	Percentage of parents satisfied with secondary education in York (based on recorded appeals received for Secondary school placing)	Mark Ellis		99%	99%	actual					99%	100%		
				99%	99%	profile				99%				
EP 15	Percentage of parents satisfied with primary education in York (based on recorded appeals received for Primary school placing)	Mark Ellis		99%	99%	actual					99%	100%		
				99%	99%	profile				99%				
PU8	No. of racial incidents recorded in a year - Information only	Mark Ellis/ Catherine Leonard	39			actual								
			30	43	29	profile								
PU9	No. of complaints received in relation to primary education.	Mark Ellis	24	30		actual								
			30	30	21	profile								
PU10	No. of complaints received in relation to secondary education	Mark Ellis	35	36		actual								
			40	40	22	profile								
PU11	No. of complaints received in relation to special school education	Mark Ellis	1	1		actual								
			2	2	1	profile								

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PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYP 2007/10 and or supports a Corporate Priority

**Section B: Budget**

<u>Access Services</u>		<b>2007/08 Latest Approved Budget</b>	
	£000		£000
<b>2007/08 Original Estimate (Net Cost)</b>	<b>2,969</b>	Employees	404
<u>Approved Changes:</u>		Premises	0
		Transport	2,477
		Supplies & Services	102
		Miscellaneous:	
		Recharges	150
		Delegated / Devolved	0
		Other	0
		Capital Financing	0
<u>Director's Delegated Virements:</u>		<b>Gross Cost</b>	<b>3,134</b>
		Less Income	164
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>2,969</b>	<b>Net Cost</b>	<b>2,969</b>

**Significant Variations from the Approved Budget:**

<ul style="list-style-type: none"> <li>Overall projected overspend on Home to School transport. This monitor has been prepared before the retendering of transport contracts in time for the Autumn term and is therefore based on the summer term data only. It is not yet known what effect the retendering exercise will have on expenditure. A clearer picture will be available for the second monitor.</li> </ul>	+ 146
<ul style="list-style-type: none"> <li>SEN transport costs have risen significantly over recent years as a consequence of the action being taken to maintain children with SEN within the city rather than make (more expensive) out of city residential placements. Work is currently being undertaken to try and establish if some of the increased SEN transport costs can be charged to the DSG. Under current DSG regulations the authority is able to charge these costs to the Schools Budget (and hence the DSG) where it can demonstrate to the satisfaction of the Schools Forum that an overall budget saving is being achieved. It is reasonable to assume at this stage that a general fund saving of £50k could be achieved in 2007/08.</li> </ul>	- 50
<b>Projected Net Outturn Expenditure</b>	<b>3,065</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 96</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 3.2%</b>



**Learning, Culture & Children's Services  
Service Plan Monitor 1 (1 April –31 July)  
2007 – 2008**

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**Service: LCCS Finance  
Service Manager: Richard Hartle**

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**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- Provided detailed training and support to cohort 1 of primary and special schools (on-going)
- Reviewed the training and support provided to secondary schools i.e. did it work?
- Supported the Governance Unit and Education Development Service with Financial Management Standard in Schools (on-going)
- Reconfigured the School Finance team into a School Business Support service
- Produced a cost sharing model for Integrated Children's Centres
- Prepared (in conjunction with the Schools Forum) a response to the consultation document
- Identified the key emerging issues
- Local Management of Schools formula factors reviews – reports considered by the Schools Forum with consultation with all schools now due during the autumn term.

**2. Actions planned but not completed.**

- Review the Extended Schools governance models (June 2007)
- Agree working protocols for extend schools with School Business Officers (SBOs) and other support service providers (April 2007)

**Commentary**

Work under way and due for completion in early autumn  
Protocols set with SBOs and draft prepared but not yet agreed for other support service providers.

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2007/08 Monitor 1~ Finance ~ Resources Management

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 1 target wasn't achieved or exceeded
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
F7	Primary School Revenue Reserves as a % of Primary School ISB Budget Share	Richard Hartle	11.3% 5% - 10%	8.7% 5% - 9%	7.5% 5% - 8%	actual				5% - 8%	5% - 8%	5% - 8%		
F8	Secondary School Revenue Reserves as a % of Secondary School ISB Budget Share	Richard Hartle	3.5% 2% - 5%	2.7% 2% - 5%	2.8% 2% - 5%	actual				2% - 5%	2% - 5%	2% - 5%		
F9	Percentage of Schools whose net outturn expenditure is within 10% or £5,000 (whichever is the greater) of their net Start Budget	Richard Hartle		13.7% 50%	14.5% 55%	actual				60%	65%	70%		This indicator probably needs to be reviewed for 2008/09. The tolerance, particularly the minimum £5,000 variance allowance, is too low to be a sensible indicator of schools' budget management performance. This has meant that many schools setting breakeven or close to breakeven budgets fail to hit the target despite relatively small outturn variations.
ST5	Percentage of departmental cost centres that outturn within £1,000 or 1% of the approved budget (whichever is the greater), subject to the variation being less than £10,000	Patrick Scott/ Richard Hartle	59%	55.9% 65%	69.4% 70%	actual	84.5%			72%	74%	75%		
F10	The quality of LA financial information, including comparative data for schools (Audit Commission School Survey Question 3.31)	Richard Hartle			1.70	actual				1.69	1.68	1.67		
F11	Opinion of LA consultation on the planning and review of the budget for children's services (Audit Commission School Survey Question 6.7)	Richard Hartle			1.95	actual				1.94	1.93	1.92		
F12	The clarity of the educational rationale behind the school funding formula (Audit Commission School Survey Question 6.8)	Richard Hartle			1.89	actual				1.88	1.87	1.86		
F13	The effectiveness of the LA's support to improve resource and financial management in your school (Audit Commission School Survey Question 6.12)	Richard Hartle			1.73	actual				1.72	1.71	1.70		
F14	The effectiveness of the LA's support for developing extended schools (Audit Commission School Survey Question 6.19)	Richard Hartle			2.43	actual				2.30	2.15	2.00		

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- PI is higher than the upper quartile mark when comparing to available Quartile information for that year
- Actual is better than the profile by the tolerance factor
- Actual is worse than the profile by the tolerance factor
- O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

**Section B: Budget**

<b><u>Financial Services (LCCS)</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>1,276</b>	Employees	966
<u>Approved Changes:</u>		Premises	1
		Transport	10
		Supplies & Services	674
		Miscellaneous:	
		Recharges	3,220
<u>Director's Delegated Virements:</u>		Delegated / Devolved	0
• ICT Temporary Post - Transferred from Support Services Control	- 16	Other	0
		Capital Financing	0
		<b>Gross Cost</b>	<b>4,870</b>
		Less Income	3,611
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>1,260</b>	<b>Net Cost</b>	<b>1,260</b>

<b>Significant Variations from the Approved Budget:</b>	
• Vacant posts and increased income as a result of schools buying more from the school business support service.	- 40
• Higher than expected interest income on negative school centrally held balances.	- 25
• Net amount of all other minor variations in expenditure and income.	- 10
<b>Projected Net Outturn Expenditure</b>	<b>1,185</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 75</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 6.0%</b>



## Learning, Culture & Children's Services Service Plan Monitor 1 (1 April –31 July) 2007 – 2008

**Service: Human Resources (HR)**  
**Service Manager: Jo Sheen / Mark Bennett**

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

- Pay & Grading Review – The process of Job Evaluation is largely complete. Part of the overall review will require implementation of a significant number of Generic Job Descriptions and a process for doing this is currently being developed for School and Directorate staff. This process will include assigning a large number of school support staff into one of the 5 Admin/Finance roles, which the HR team have developed.
- Pay & Grading Review – Communication to School Support staff on progress of the review continues, with the LCCS HR team contributing to the content of the messages and the method of delivery.
- Extended Schools – Members of the HR Team have been designated as contact points for dealing with queries which arise out of extended school activities. HR continue to work in partnership with the LCCS Finance Team.
- Management of Change – HR staff have supported the process of recruitment for three Assistant Director vacancies.
- Management of Change – Following approval from EMAP, HR have supported Assistant Director's and Service Managers to implement the changes to the LCCS directorate structure.
- Management of Change – Following approval from DMT, HR have supported changes to the structure and Senior Manager pay for staff at Danesgate Pupil Referral Unit.
- Improve HR Admin systems – Improvement timetable progressed. HR Administration processes of appointments and changes to contract have been streamlined to minimise associated paperwork for schools and services.
- Improve HR Admin systems – Consultation with potential users of the HR Admin manual underway and suggested comments and amendments are being incorporated into the final version of the manual. A training package to support the launch of the manual is being developed.
- Management of sickness absence – Work underway to obtain reliable quality management information, which will allow the HR team in identifying particular problem areas which can then be focused upon.

#### 2. Actions planned but not completed.

- Extended Schools Provision – focused HR support
- Management of sickness absence

#### Commentary

No significant work required to date.

Have not yet been able to obtain reliable management information which will support the work of the HR team in this area.

2007/08 Monitor 1 ~ Human Resources ~ Resources Management

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 1 target wasn't achieved or exceeded
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
HR1	Completion of contractual documentation within statutory time limits	Jo Sheen		55%	66%	actual	73%			100%	100%	100%		Due to the high volume of contracts and other work priorities, this monitors target was not met. Also there are concerns over the accuracy of the analysis report - this is being investigated further.
HR3	AC Schools Survey response to question re: Local Q6 - The effectiveness of HR administrative services, including the issuing of contracts of employment to staff	Jo Sheen	2.46	2.5	2.64	actual				2.00	2.00	2.00		
				2	2.00	profile								
HR4	Employment Tribunal cases successfully defended or settled for "nuisance value" only	Jo Sheen		100%	100%	actual				100%	100%	100%		
				100%	100%	profile								
HR7	AC Schools Survey response to question re: Local Q5 - The quality of professional HR personnel advice and casework	Jo Sheen	1.9	1.46	2.18	actual				2.00	2.00	1.50		
				2	2.00	profile								
ST1	% of Appraisals (PDRs) completed as a percentage of all eligible directorate staff	Patrick Scott/ Jo Sheen		94%	90%	94%	actual				100%	100%	100%	
				100%	100%	95%	profile		100%					
SK1	Days lost through sickness for all the LCCS (inc schools)	Patrick Scott/ Jo Sheen	10.96	9.01	9.96	actual								
							profile							

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

- PI is lower than the lower quartile mark when comparing to available Quartile information for that year
- PI is higher than the upper quartile mark when comparing to available Quartile information for that year
- Actual is better than the profile by the tolerance factor
- Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<b><u>Human Resources</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>606</b>	Employees	496
<u>Approved Changes:</u>		Premises	0
		Transport	1
		Supplies & Services	54
		Miscellaneous:	
		Recharges	30
		Delegated / Devolved	36
		Other	15
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>632</b>
		Less Income	26
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>606</b>	<b>Net Cost</b>	<b>606</b>

<b>Significant Variations from the Approved Budget:</b>	
• Increased costs of staff undertaking Trade Union duties	+ 13
• Staff vacancies within school crossing patrols.	- 13
• Net amount of all other minor variations in expenditure and income.	+ 2
<b>Projected Net Outturn Expenditure</b>	<b>608</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 2</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 0.3%</b>



## Learning, Culture & Children's Services Service Plan Monitor 1 (1 April –31 July) 2007 – 2008

**Service: ICT Client Services (ICT)**

**Service Manager: Laura Conkar**

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

- Successfully rolled out remote access to email in schools enabling teachers to access school email from home.
- The Service supported English Martyr's/Our Lady's ICT Federation bid procurement.
- Upgraded 4mbs SuperJanet connection to 10mbs to improve number of concurrent videoconferencing calls which can be sustained through the United Kingdom Education and Research Network Association videoconferencing service.
- Filtered broadband installed in Children's Home (19 Wenlock Terrace) to support young people's study.
- Began recruitment for a one-year temporary post for the Service to manage the increase in number of users requiring ICT services.
- List of Official Journal of the European Union accredited cabling suppliers now available as a result of partnership with North Yorkshire. This will speed up the procurement process on major building projects requiring cabling.
- Negotiating novation of the data and telecoms contract with Sewell's at the Public Finance Initiative schools to enable the Local Authority to approach a support provider directly therefore ensuring saving in the costs of these service's.
- St Lawrence's School/Children's Centre – Project management of IT & phone aspects of children's centre development. Quotes obtained for relocation of existing infrastructure prior to amalgamation of new build - Ongoing
- New Earswick School/Children's Centre – Project management of IT & phone aspects of build. Completed redesign of comms rooms and IT/phone moves required in phase 1 of build. Continued management of IT aspects of phase 2 including move and integration of New Earswick Library IT elements - Ongoing
- York High – Project managed the decant and IT install for completion Sept 2007 to the Dijon Avenue site. Service continues to provide IT consultancy for design and spec of new school and to chair IT group meetings.
- Jo Row – consultation and advisory role supporting the ICT procurement/integration in the project
- Danesgate – Project managing IT and Phone provision to connect new build to existing infrastructure - Ongoing
- Central Library – coordination of the contractors required to relocate public access PCs to the main floor of the library.
- Acomb Library –relocation of IT infrastructure and ensuring stability of Broadband core infrastructure during rebuild of library - Ongoing
- Tang Hall School/Children's Centre – Project managing IT & Phone aspects of Children's Centre development - Ongoing
- Supporting Children Centre Managers with new IT procurements in particular temporary move to 23 Burton Green.
- Investigating secure options for transfer of data between Youth Offending Team and the Youth Justice System, including options for the Crypto device, and eventual use of the Government Connect network secure mail infrastructure.
- Supporting provision of an online voting system to facilitate election of a children's champion.
- Continuing to provide opportunities for dialogue with our clients through the strategic education IT meeting and the operational Broadband meetings.
- The service has continued to provide IT Directorate duties in the form of new user requirements/deletions/transfers and IT requisitions, and to provide information to the directorate and coordinate the IT bid process. We are supporting the new round of IT bids – 13bids have been proposed

#### 2. Actions planned but not completed.

- Second phase of remote access (virtual private network to school network), which requires entrust authentication is being piloted at Fulford Secondary.
- Videoconferencing gateway has been installed at the core but has not been tested yet.
- Refresh of IT strategy document for the Directorate

#### Commentary

Once the pilot is complete the service, will be rolled out to schools requiring the service.

The gateway will be tested over the summer. Schools wishing to use this service will require H323 compliant videoconferencing devices.

## Section B: Budget

<b><u>ICT Client Services</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>235</b>	Employees	92
<u>Approved Changes:</u>		Premises	0
		Transport	2
		Supplies & Services	1,088
		Miscellaneous:	
		Recharges	- 52
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
• ICT Temporary Post - Transferred from Support Services Control	+ 16	<b>Gross Cost</b>	<b>1,130</b>
		Less Income	879
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>251</b>	<b>Net Cost</b>	<b>251</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>251</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>



## Learning, Culture & Children's Services Service Plan Monitor 1 (1 April –31 July) 2007 – 2008

### Service: Management Information Service (MIS) Service Manager: Yasmin Wahab

#### Section A: Service Plan Initiatives and Actions

##### 1. Achievements.

- The use of the performance management software system (QPR) has been reviewed and the decision taken to continue using the excel based PI system.
- Work to support the Library Services around performance management information, PIs and information systems has successfully been completed. The Access service has now been identified as our next service to support.
- Presentation/workshop for service and group managers (16<sup>th</sup> April) on using data for self-evaluation has been carried out.
- ICT project officer post, which will support the preparation for Contact Point, has been filled and the post holder will start in mid August.
- The implementation of the core Pupil Social Services (PSS) modules into the Pupil Database is underway. The Exclusions module is due to go live in September 07. An Information Technology (IT) bid to purchase further PSS modules submitted at the end of July 07.
- Data protection refresher training for the whole team has been completed by Rob Beane.
- The use of Common Transfer Files (CTFs) by schools has improved from our targeted monitoring of schools.
- Initial project plan created for migration of Integris schools (Primary) to new Management Information system. IT bid submitted for a business appraisal from IT. List of Becta compliant systems drawn up. Initial talks held with a number of Local Authority sections that have direct contact with schools
- Cost/benefit analysis of increasing the frequency of pupil data collections from schools has been completed. An IT bid has been submitted to procure Group Call to collect data from schools.
- RAISEonline report training sessions and support has been successfully completed for Education Development Service (EDS) advisers and schools.
- Question level analysis project for Key Stage (KS) 2007 been reviewed and the project is now well under way with 96% of primary and junior schools taking part this year. KS3 2007 project has been reviewed with EDS, and is also well under way.
- Review of support for P scale and Performance Indicators Value Added Target Setting (PIVATS) data collection with the potential to takeover support has been undertaken. MIS will support the P scale collection and the Special Educational Needs team will support the P scale collection.
- Section on school performance outcomes for the school categorisation document has been written.
- Work has started to support the Pupil Referral Unit to improve their data systems and use of pupil's performance information.

##### 2. Actions planned but not completed.

- Pilot 'mock data inspections' of services/initiatives in line with the Joint area Review (JAR) framework of inspections.
- Update Information Strategy for department
- Further develop analyses of school attendance data and its relationship to pupil performance using the termly collection of attendance data from schools.
- Establish a core set of vulnerable/underperforming pupils and carry out regular monitoring and evaluation across a range of indicators.
- Produce MIS development handbook

##### Commentary

Mock data inspections will now not take place. The role of MIS in supporting the directorate for JAR has changed. During the Autumn term we will support specific service managers to ensure they have the relevant information and info tools for JAR. Limited work done this term due to staff resource issues. New deadline of December 2007 Ongoing. Initial meetings held with EDS to discuss analysis ideas. Further work required.

Limited work done this term due to vacant post.

Delayed due to staff resources



## Section B: Budget

<b><u>Management Information Service</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>269</b>	Employees	292
<u>Approved Changes:</u>		Premises	0
		Transport	3
		Supplies & Services	8
		Miscellaneous:	
		Recharges	0
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>304</b>
		Less Income	35
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>269</b>	<b>Net Cost</b>	<b>269</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>269</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>



## Children's Services Service Plan Monitoring Report 2007 - 2008

**Service: Planning and Resources**  
**Service Manager: Maggie Tansley**

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

- Updated version of the Schools' Asset Management Handbook prepared and to the printer in time to have the Handbook ready for the new academic year
- Standard documents for school travel plans, sustainability statements and access statements, clearly setting out the aims of reducing car travel, improving sustainability and Building Research Establishment Environment Assessment Model scores and making school buildings accessible to all, have been prepared and are in use
- Three Integrated Children's Centres operational with the remaining five progressing and on target for building work to be complete by the Spring of 2008
- Construction of the Skills Centre at Danesgate, to offer vocational training to 14-16 year olds, is advanced and due for completion by Autumn 2007
- Work on the approved Capital Programmes for Education, Extended Schools and Schools Access Initiative progressing to programme
- Federations at English Martyrs/Our Lady's and Clifton Without/Rawcliffe supported by successful bids to Department for Children, Schools and Families (DCSF) Targeted Capital Funding
- Progress on the new school development of Joseph Rowntree School under the BSF One-School Pathfinder programme to programme, with the Outline Business Case approved by DCSF and the Invitation to Tender to be completed by September 2007

#### 2. Actions planned but not completed.

Support colleagues to deliver healthy school meals

Make the best use of school buildings to serve the needs of communities

Transform secondary education in the west of the city

Work with secondary schools to support capital investment in vocational programmes of learning

Prepare for Secondary Building Schools for Future (BSF) programme

Prepare for Primary BSF programme

#### Commentary

Kitchens surveyed for condition, more detailed work on suitability to be completed by March 2008 with a rolling programme of improvements developed from that information

Condition surveys underway for all schools as a basis for the creation of a 7 year planned maintenance programme to be in place by Spring 2008

Planning permission for both York High and Manor School obtained, designs approved, constructor appointed and building work programmed to start Autumn 2007

Work with 14-19 Advisor and LSC to develop a City-wide vocation training strategy ongoing

Work with colleagues and schools to develop a city wide school strategic master plan for the delivery of the BSF programme awaiting updated survey results, expected to be finalised autumn 2007

2007/08 Monitor 1 ~ Resources and Planning ~ Resources Management

Code	Description of PI	Service Manager	Historical Trend				07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 1 target wasn't achieved or exceeded
			03/04	04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
CYP2.3 (P3)	% of pupils taking a school meal in primary schools	Maggie Tansley	38.1%	35.6%	37%	34.0%	actual	35.8%			34%	35%	36%		We have been working hard to promote meals and it seems to be working! However, not to blow our own trumpet so hard, perhaps the bad weather contributed to keeping children on hot meals rather than packed lunches!
			35%	38%	35%	33%	profile	32%	33%	34%					
P8	Percentage of primary schools with 25% or more of their places unfilled	Maggie Tansley	22.2%	14.8%	12.9%	14.8%	actual				13%	12%	11%		
			18%	18%	16%	14%	profile								
P9	Percentage of secondary schools with 25% or more of their places unfilled	Maggie Tansley	18.2%	9.1%	9.1%	18.2%	actual				10.0%	10.0%	1100.0%		
			9.1%	18.2%	9.1%	9.1%	profile								
P10	Percentage of primary schools oversubscribed (@ PLASC)	Maggie Tansley	20.3%	18.5%	22.2%	14.8%	actual				18%	16%	15%		
						20.0%	profile								
P11	Percentage of secondary schools oversubscribed (@ PLASC)	Maggie Tansley	18.1%	45.4%	36.3%	54%	actual				20%	20%	20%		
						27%	profile								
P12	Percentage of schools with an A rating recording the unsuitability to teach the curriculum (bi-annual survey)	Maggie Tansley			35.4%	N/A	actual				25.0%		20%		
							profile								
P6	The percentage of primary classes with more than 30 pupils in Years 3 to 6 (Information only)	Maggie Tansley	22.7%	22.5%	21.3%	19.0%	actual								
			21%	20%	20%		profile								
P1	Percentage of primary classes with more than 30 children for Reception to Year 2 inc	Maggie Tansley	2.8%	3.9%	4.0%	1.0%	actual				0%	0%	0%		
			0%	0%	0%	0%	profile								
P2	Number of recorded defaults raised during school meals monitoring	Maggie Tansley	8	2	0	0	actual	0			4	4	4		Catering staff maintain high standards through training. In many schools they are becoming more integrated into the 'whole school team' and feel valued and respected more than ever before.
			4	10	3	5	profile	1	2	3					
P4	Numbers of schools (in contract) not getting 95% pass rate for school cleaning	Maggie Tansley	16	24	27	23	actual	11			30	25	20		
			12	14	24	22	profile	12	22	30					
P5	Nos. of schools with a D rating recorded for any condition element	Maggie Tansley	4	14	3	1	actual	N/A			3	2	2		Conditions surveys have been carried out, but due to a contractual dispute with the contracted surveyors no results are available as yet.
			6	4	4	3	profile	3	3	3					

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<b><u>Planning &amp; Resources</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>382</b>	Employees	453
<u>Approved Changes:</u>		Premises	18
		Transport	5
		Supplies & Services	135
		Miscellaneous:	
		Recharges	-124
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>487</b>
		Less Income	104
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>382</b>	<b>Net Cost</b>	<b>382</b>

<b>Significant Variations from the Approved Budget:</b>	
• Business Support is predicting underspends on directorate wide photocopying, postage and accommodation budgets.	- 20
<b>Projected Net Outturn Expenditure</b>	<b>362</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 20</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 5.2%</b>



**Meeting of Executive Members and Children's Services  
Advisory Panel**

**6 September 2007**

Report of the Director of Children's Services and the Director of Resources

**CAPITAL PROGRAMME MONITORING 2007/08 - REPORT 1**

**Summary**

- 1 This report is to:
- inform Members of the likely out-turn position of the 2007/08 Capital Programme based on the spend profile and information to the end of July 2007
  - advise Members of changes to existing schemes and reprofiling of expenditure to allow the more effective management and monitoring of the Capital Programme
  - inform Members of any new schemes and seek approval for their addition to the Capital Programme.

**Background**

- 2 The original capital programme for the financial year 2007/08 was approved at Council on 21 February 2007. Since then, a number of amendments to the programme have been approved as part of the 2006/07 out-turn report, and at the Urgency meeting of 3 August 2007. This results in a current approved Children's Services capital programme for 2007/08 which shows gross capital expenditure of £19.651m with £18.521m of other funding which gives a net capital programme cost to the authority of £1.130m.
- 3 The table below details the approved changes to the 2007/08 capital programme since the original programme was approved in February 2007.

**Table 1- Current Approved Children's Services Capital Programme 2007/08**

	Gross Spend £m	Other Funding £m	Net Spend £m
Original Capital Programme 2007/08	16.485	16.225	0.260
Slippage and Adjustments from the 2006/07 Outturn report	2.368	2.052	0.316
Amendment at Urgency Meeting	0.798	0.244	0.554
Current Approved Capital Programme 2007/08	<u>19.651</u>	<u>18.521</u>	<u>1.130</u>

## Consultation

- 4 Not applicable.

## Options and Analysis

### Scheme Progress Reports and Updates

- 5 The following section provides an update on all the major schemes in the capital programme with a brief summary of progress to date and any issues arising.

#### Devolved Capital

- 6 This scheme represents the devolved capital which has been allocated to schools in 2007/08, net of any contributions which the schools have agreed towards LA led schemes.

#### Fulford Secondary Targeted Capital (Scheme Cost £3.518m)

- 7 This scheme is now complete with only retention payments outstanding. The final payment for Phase 2 has just been agreed and results in a saving of £10k on the remaining budget. The final payment for Phase 1 is still being finalised but is expected to be within the remaining budget.

#### Huntington Secondary (Scheme Cost £5.295m)

- 8 The major scheme for the provision of new Teaching and Performing Arts blocks is complete with the new facilities in full use. However, there is a projected overspend of £420k on the overall scheme. This is mainly due (£300k) to design problems causing extensions of time and redesign of the structural elements of the scheme. Property Services are currently negotiating a final account and are pursuing outstanding claims which, together, should result in a reduction in the projected overspend.

#### Integrated Children's Centres (Overall Scheme Cost (£4.728m)

- 9 Following the report to the Urgency meeting of the 3<sup>rd</sup> August 2007 the Capital programme has been amended to show the decisions made at that meeting. These amendments increase the overall capital programme due to the formal approval of the use of the Heworth Family Centre capital receipt of £275k, approval of £400k funding from the modernisation programme, and the addition of a further £279k of corporate capital resources.

- 10 Work on the New Earswick Children's Centre is progressing well and the project is expected to be complete in October 2007.

- 11 Contracts have been awarded for the main building works at St Lawrence's and Haxby Road, and work has commenced at Tang Hall, with tenders for Carr expected shortly. However, in view of the delays which have been experienced on these projects, it is now unlikely that all will be completed by the target date of March 2008. Together for Children, the organisation working in partnership with the Department for Children, Schools and Families to support local authorities in their delivery of Sure Start Children's Centres have been made aware of this.

NDS Modernisation (Scheme Cost £10.882m)

- 12 This scheme addresses condition and suitability issues at a number of schools in the city. In order to maximise the resources available schools are invited to bid for this funding and are encouraged to contribute their devolved capital to projects.
- 13 The majority of previously ongoing schemes within the Modernisation programme are now complete or nearing completion, with the majority delivered on or close to budget.
- 14 The scheme for an extension to Canon Lee School was reported at 2006/07 outturn as likely to overspend. The estimated final account indicates a further £27k overspend above that previously reported, which will impact in 2007/08. As was previously reported, the main reason for the overspend was abnormal ground conditions which were not identified prior to construction.
- 15 A report to EMAP on 7 December 2006 reported on the allocation of Modernisation funding for 2007/08 and 2008/09 to schools that were successful under the bidding round carried out in summer 2006. The successful schemes are now progressing through the design and tendering process with some due to begin shortly.

Neighbourhood Nurseries Initiative (Scheme Cost £3.519m)

- 16 This scheme is complete with only retention payments outstanding. The final account has now been agreed and as a result there is a further overspend of £21k above what was reported at outturn which will impact in 2007/08.

Robert Wilkinson Basic Need Phase 2 (Scheme Cost £0.438m)

- 17 This scheme is complete with only the final retention payments outstanding.

Schools Access Initiative (Scheme cost £1.352m)

- 18 Included within the report to EMAP on 7 December 2006 on the allocation of the Modernisation funding for 2007/08 and 2008/09, was the allocation of Schools Access Initiative funding for the two year period, also under a bidding process. The successful schemes are now progressing through the design and tendering process with some due to begin shortly.

Skills Centre - Danesgate (Scheme Cost £2.880m)

- 19 Work is progressing well at Danesgate. The Bridge centre extension will be ready for occupation in September 2007, with the new Skills Centre building scheduled to be complete for the October half-term.

Extended Schools Sure Start Projects (£1.060m)

- 20 At the start of 2006/07 funding was announced under the Sure Start, Extended Schools and Childcare Grant initiative covering the years 2007/08 and 2008/09. This funding was allocated under three separate streams, (including the previously announced Integrated Children's Centre grant, which was already shown separately in the Children's Services Capital Programme). Local Authorities were given the freedom to allocate the funding towards schemes which contributed to their overall Extended Schools and Childcare Strategy. After topping up the Integrated Children's Centre programme with £416k from the other two funding streams, the remaining £1.060m was made the subject of a bidding round for schools to put forward proposals for small capital schemes to contribute towards the provision of

Extended School facilities. The results of this bidding process were reported to EMAP on 22<sup>nd</sup> January 2007. The majority of these schemes are currently in the design and tender stages.

21 York High School (Scheme Cost £12.200m)

The Dijon Avenue site will be ready for occupation for the start of the new academic year. Work on the Cornlands Road site commences with demolition in October 2007, with the construction and refurbishment works beginning in November. The reason for the small delay on the works on this site is to co-ordinate with work on the new community pool and so achieve better value from the contract.

22 This delay means that an amount of the 2007/08 budget totalling £0.641m will need to be slipped into 2008/09. A detailed exercise is currently being carried out on all aspects of the scheme, to assess the current status of the budget, and, depending on the outcome of this, a further report to members may be required to consider any issues arising.

**Scheme Addition**

23 The announcement of the Joseph Rowntree One School Pathfinder (OSP) was reported to members in March 2007. One school pathfinders' are significant projects, funded by "Building Schools for the Future" capital. At that time the initial DfES budget for this scheme was £25.5m. Funding has now been confirmed at £27.362m. This scheme now requires adding into the Childrens Services Capital Programme. The effect of this is shown at Annex A.

24 Work on capturing the school's requirements has gone well and an initial design proposal has been produced and agreed. The Preliminary Invitation to Tender will go out to the Partnership for Schools' Framework Contractors in July to be returned by mid-August. From the evaluation of those returns, two contractors will be chosen to develop the designs to a point when the final contractor is appointed in November. The project is on course for construction work to begin early in 2008/09 with a target completion date of September 2009.

**Corporate Priorities**

- 25 The capital programme contributes to key corporate priorities, including:
- Increase people's skills and knowledge to improve future employment prospects
  - Improve the health and lifestyles of the people who live in York, in particular among groups whose levels of health are the poorest
  - Improve the life chances of the most disadvantaged and disaffected children, young people and families in the city
  - Improve our focus on the needs of customers and residents in designing and providing services

**Financial Implications**

26 Annex A provides a scheme-by-scheme update to the 2007/08 programme, detailing predicted variances and the resulting amendments to the capital programme.



- 27 The slippage on York High School reduces the 2007/08 programme by £641k.
- 28 The addition of the Joseph Rowntree One School Pathfinder increases the programme by £450k in 2007/08, with the major impact expected to be in 2008/09.
- 29 The net effect of the variations reported above and illustrated in Annex A is to produce a Children's Services gross capital programme for 2007/08 of £19.460m, funded by £18.330m of external funding, resulting in a net cost to the city of £1.130m. The changes to the capital programme are summarised in the table below.

**Table 2 - Summary of Amendments to the 2007/10 Capital Programme**

Gross Education Capital Programme	2007/08	2008/09	2009/10	Total
	£m	£m	£m	£m
Current Approved Capital Programme	19.651	9.543	0.250	29.444
<u>Adjustments: -</u>				
Scheme Slippage and Reprofiling	(0.641)	0.641	-	-
Scheme Addition – Joseph Rowntree OSP	0.450	24.750	2.162	27.362
<b>Revised Capital Programme 2007/10</b>	<b>19.460</b>	<b>34.934</b>	<b>2.412</b>	<b>56.806</b>

### Other Implications

27

- **Human Resources:** not applicable
- **Equalities:** not applicable
- **Legal:** not applicable
- **Crime and Disorder:** not applicable
- **Information Technology:** not applicable
- **Property:** not applicable

### Risk management

- 28 There is always a degree of risk associated with operating a capital programme as schemes are developed and implemented. The key to minimising this risk is the effective operation of monitoring and control processes. This report is part of that process, where updated figures and corrective actions are proposed.

### Recommendations

- 29 The Executive Member is recommended to:
- note the capital programme forecast outturn for 2007/08 as shown in Annex A
  - approve the additions and amendments to the capital programme reported above and summarised in Annex A
  - approve the scheme reprofiling and slippage reported above and summarised in Annex A
  - agree the revised capital programme as shown at Annex A, subject to the approval of the Executive

Reason: to enable the effective management and monitoring of the capital programme.

**Contact Details**

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**Chief Officer Responsible for the report:**

**Pete Dwyer**  
Director of Learning, Culture and Children's  
Services

**Report  
Approved**

**Date** 22/08/2007

**Simon Wiles**  
Director of Resources

**Wards Affected:** *List wards or tick box to indicate all*

**All**

**For further information please contact the author of the report**

**Background Papers**

2007/08 Capital Programme Estimate and Monitoring Files

**Annex**

Annex A - Approved Capital Programme and Projected Outturn

**Glossary**

DfES Department for Education and Skills  
LSC Learning and Skills Council  
NDS New Deal for School  
NMOD New Deal for School Modernisation Scheme  
NNI Neighbourhood Nursery Initiative  
NOF New Opportunities Fund  
PFI Private Finance Initiative  
PRU Pupil Referral Unit  
TCF Targeted Capital Fund

CHILDREN'S SERVICES CAPITAL PROGRAMME 2007/08 -2009/10  
At Monitor 1 2007/08

SCHEME	Expenditure pre 2007/08 (£000's)	Approved 2007/08 Capital Programme (£000's)	Outturn (£000's)	Variance (£000's)	Monitor 1 Adjustments and New Schemes (£000's)	Monitor 1 Slippage (£000's)	Revised 2007/08 Capital Programme (£000's)	2008/09 Approved Capital Programme (£000's)	Monitor 1 Adjustments and New Schemes (£000's)	Monitor 1 Slippage (£000's)	2008/09 Revised Capital Programme (£000's)	2009/10 Approved Capital Programme (£000's)	Monitor 1 Adjustments and New Schemes (£000's)	Monitor 1 Slippage (£000's)	2009/10 Revised Capital Programme (£000's)	2010/11 Capital Programme (£000's)	Total Revised Gross Capital Programme (£000's)
NDS - DEVOLVED CAPITAL	9,502	2,591	2,591	0			2,591	0			0	0			0	0	12,093
- DIES Devolved Capital Grant	9,502	2,591	2,591	0			2,591	0			0	0			0	0	12,093
- cost to the city	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FULFORD SECONDARY TARGETED CAPITAL PHASE 1	2,614	10	10				10				0	0			0	0	2,624
- DIES Targeted Capital Fund	2,548	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,548
- NDS Modernisation	66	10	10	0	0	0	10	0	0	0	0	0	0	0	0	0	76
- Section 106	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- cost to the city	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FULFORD SECONDARY TARGETED CAPITAL PHASE 2	825	50	40	-10	-10		40				0	0			0	0	865
- DIES Targeted Capital Fund	483	7	7	0	0	0	7	0	0	0	0	0	0	0	0	0	490
- NDS Modernisation	262	43	33	-10	-10		33				0	0			0	0	295
- DIES Devolved Capital Grant	80	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	80
- Section 106	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- cost to the city	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HUNTINGTON SCHOOL IMPROVEMENTS (TCF)	4,552	743	1,163	420			743				0	0			0	0	5,295
- NDS Modernisation	562	19	19	0	0	0	19	0	0	0	0	0	0	0	0	0	581
- DIES Targeted Capital Fund	2,633	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,633
- Schools Access Initiative	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100
- SEED Capital Grant	26	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26
- Insurance Income	0	31	31	0	0	0	31	0	0	0	0	0	0	0	0	0	31
- Section 106	0	24	24	0	0	0	24	0	0	0	0	0	0	0	0	0	24
- School Contribution	650	124	124	0	0	0	124	0	0	0	0	0	0	0	0	0	774
- cost to the city	581	545	965	420	0	0	545	0	0	0	0	0	0	0	0	0	1,126
ST LAWRENCE'S INTEGRATED CHILDREN'S CENTRE	79	1,027	1,027	0			1,027				0	0			0	0	1,106
- DIES ICC grant	79	241	241	0	0	0	241	0	0	0	0	0	0	0	0	0	320
- Sure Start Capital Grant	0	63	63	0	0	0	63	0	0	0	0	0	0	0	0	0	63
- DoH Safeguard Grant	0	100	100	0	0	0	100	0	0	0	0	0	0	0	0	0	100
- DIES Devolved Capital Grant	0	45	45	0	0	0	45	0	0	0	0	0	0	0	0	0	45
- Section 106	0	565	565	0	0	0	565	0	0	0	0	0	0	0	0	0	565
- NDS Modernisation	0	7	7	0	0	0	7	0	0	0	0	0	0	0	0	0	7
- cost to the city	0	6	6	0	0	0	6	0	0	0	0	0	0	0	0	0	6
NEW EARSWICK INTEGRATED CHILDRENS CENTRE	34	236	236	0			236				0	0			0	0	270
- DIES ICC grant	34	116	116	0	0	0	116	0	0	0	0	0	0	0	0	0	150
- Sure Start Capital Grant	0	30	30	0	0	0	30	0	0	0	0	0	0	0	0	0	30
- DoH Safeguard Grant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- DIES Devolved Capital Grant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Schools Access Initiative	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- NDS Modernisation	0	90	90	0	0	0	90	0	0	0	0	0	0	0	0	0	90
- cost to the city	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HAXBY ROAD INTEGRATED CHILDRENS CENTRE	25	833	833	0			833				0	0			0	0	858
- DIES ICC grant	25	245	245	0	0	0	245	0	0	0	0	0	0	0	0	0	270
- Sure Start Capital Grant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- DoH Safeguard Grant	0	50	50	0	0	0	50	0	0	0	0	0	0	0	0	0	50
- DIES Devolved Capital Grant	0	27	27	0	0	0	27	0	0	0	0	0	0	0	0	0	27
- NDS Modernisation	0	182	182	0	0	0	182	0	0	0	0	0	0	0	0	0	182
- cost to the city	0	329	329	0	0	0	329	0	0	0	0	0	0	0	0	0	329
GARR INTEGRATED CHILDRENS CENTRE	5	671	671	0			671				0	0			0	0	676
- DIES ICC grant	5	310	310	0	0	0	310	0	0	0	0	0	0	0	0	0	315
- Sure Start Capital Grant	0	116	116	0	0	0	116	0	0	0	0	0	0	0	0	0	116
- DoH Safeguard Grant	0	100	100	0	0	0	100	0	0	0	0	0	0	0	0	0	100
- DIES Devolved Capital Grant	0	50	50	0	0	0	50	0	0	0	0	0	0	0	0	0	50
- NDS Modernisation	0	69	69	0	0	0	69	0	0	0	0	0	0	0	0	0	69
- cost to the city	0	26	26	0	0	0	26	0	0	0	0	0	0	0	0	0	26
TANG HALL INTEGRATED CHILDRENS CENTRE	5	1,813	1,813	0			1,813				0	0			0	0	1,818
- DIES ICC grant	5	364	364	0	0	0	364	0	0	0	0	0	0	0	0	0	369
- Sure Start Capital Grant	0	207	207	0	0	0	207	0	0	0	0	0	0	0	0	0	207
- DoH Safeguard Grant	0	250	250	0	0	0	250	0	0	0	0	0	0	0	0	0	250
- DIES Devolved Capital Grant	0	50	50	0	0	0	50	0	0	0	0	0	0	0	0	0	50
- NDS Modernisation	0	749	749	0	0	0	749	0	0	0	0	0	0	0	0	0	749
- cost to the city	0	193	193	0	0	0	193	0	0	0	0	0	0	0	0	0	193

CHILDREN'S SERVICES CAPITAL PROGRAMME 2007/08 -2009/10  
At Monitor 1 2007/08

SCHEME	Expenditure pre 2007/08 (£000's)	Approved 2007/08 Capital Programme (£000's)	Outturn (£000's)	Variance (£000's)	Monitor 1 Adjustments and New Schemes (£000's)	Monitor 1 Slippage (£000's)	Revised 2007/08 Capital Programme (£000's)	2008/09 Approved Capital Programme (£000's)	Monitor 1 Adjustments and New Schemes (£000's)	Monitor 1 Slippage (£000's)	2008/09 Revised Capital Programme (£000's)	2009/10 Approved Capital Programme (£000's)	Monitor 1 Adjustments and New Schemes (£000's)	Monitor 1 Slippage (£000's)	2009/10 Revised Capital Programme (£000's)	2010/11 Capital Programme (£000's)	Total Revised Gross Capital Programme (£000's)
NDS - MODERNISATION	8,384	2,509	2,798	289	-11		2,498	0			0	0			0	0	10,882
- NDS Modernisation	6,454	2,394	2,683	289	-11		2,383	0			0	0			0	0	8,837
- DIES Condition Grant	0	0	0	0	0		0	0			0	0			0	0	0
- Clifton Review	0	0	0	0	0		0	0			0	0			0	0	0
- Schools Access Initiative	186	0	0	0	0		0	0			0	0			0	0	186
- Revenue Contribution	0	0	0	0	0		0	0			0	0			0	0	0
- School Contribution	7	56	56	0	0		56	0			0	0			0	0	63
- DfES grant	0	100	100	0	0		100	0			0	0			0	0	100
- Section 106	41	0	0	0	0		0	0			0	0			0	0	41
- DfES Devolved Capital Grant	1,338	-41	-41	0	0		-41	0			0	0			0	0	1,297
- SEED Capital Grant	77	0	0	0	0		0	0			0	0			0	0	77
- Sure Start Capital Grant	52	0	0	0	0		0	0			0	0			0	0	52
- External Grant	222	0	0	0	0		0	0			0	0			0	0	222
- Basic Need	0	0	0	0	0		0	0			0	0			0	0	0
- LSC Grant	7	0	0	0	0		0	0			0	0			0	0	7
- cost to the city	0	0	0	0	0		0	0			0	0			0	0	0
NEIGHBOURHOOD NURSERIES INITIATIVE	3,498	0	21	21	21		21	0			0	0			0	0	3,519
- DfES Grant	571	0	0	0	0		0	0			0	0			0	0	571
- NHS Grant Improving Working Lives	357	0	0	0	0		0	0			0	0			0	0	357
- NDS Modernisation	896	0	21	21	21		21	0			0	0			0	0	917
- SEED Capital Grant	19	0	0	0	0		0	0			0	0			0	0	19
- DfES Condition Grant	53	0	0	0	0		0	0			0	0			0	0	53
- DfES ICC Grant	265	0	0	0	0		0	0			0	0			0	0	265
- Sure Start Capital Grant	850	0	0	0	0		0	0			0	0			0	0	850
- External Grant	22	0	0	0	0		0	0			0	0			0	0	22
- Revenue Contribution	0	0	0	0	0		0	0			0	0			0	0	0
- Schools Access Initiative	30	0	0	0	0		0	0			0	0			0	0	30
- DfES Devolved Capital Grant	78	0	0	0	0		0	0			0	0			0	0	78
- Section 106	15	0	0	0	0		0	0			0	0			0	0	15
- Nursery Operator Contribution	200	0	0	0	0		0	0			0	0			0	0	200
- cost to the city	142	0	0	0	0		0	0			0	0			0	0	142
ROBERT WILKINSON BASIC NEED PHASE 2	416	22	22	0	0		22	0			0	0			0	0	438
- Basic Need	185	22	22	0	0		22	0			0	0			0	0	207
- Schools Access Initiative	15	0	0	0	0		0	0			0	0			0	0	15
- NDS Modernisation	216	0	0	0	0		0	0			0	0			0	0	216
- DfES Devolved Capital Grant	0	0	0	0	0		0	0			0	0			0	0	0
- cost to the city	0	0	0	0	0		0	0			0	0			0	0	0
SCHOOLS ACCESS INITIATIVE	1,034	318	318	0	0		318	0			0	0			0	0	1,352
- Schools Access Initiative	952	318	318	0	0		318	0			0	0			0	0	1,270
- DfES Devolved Capital Grant	30	0	0	0	0		0	0			0	0			0	0	30
- LSC Grant	52	0	0	0	0		0	0			0	0			0	0	52
- cost to the city	0	0	0	0	0		0	0			0	0			0	0	0
THE SKILLS CENTRE	772	2,108	2,108	0	0		2,108	0			0	0			0	0	2,880
- DfES Targeted Capital Fund	722	1,678	1,678	0	0		1,678	0			0	0			0	0	2,400
- DfES Devolved Capital Grant	50	0	0	0	0		0	0			0	0			0	0	50
- NDS Modernisation	0	430	430	0	0		430	0			0	0			0	0	430
- cost to the city	0	0	0	0	0		0	0			0	0			0	0	0
SURE START, EXTENDED SCHOOLS AND CHILDCARE GRANT	237	1,060	1,060	0	0		1,060	0			0	0			0	0	1,297
- Sure Start Capital Grant	225	1,060	1,060	0	0		1,060	0			0	0			0	0	1,285
- Revenue Contribution	12	0	0	0	0		0	0			0	0			0	0	12
- cost to the city	0	0	0	0	0		0	0			0	0			0	0	0
WEST OF YORK SECONDARY SCHOOL	359	5,541	4,900	-641	-641		4,900	6,050		641	6,691	250			250	0	12,200
- Government Grant	359	5,141	4,900	-241	-241		4,900	2,500		241	2,741	0			0	0	8,000
- NDS Modernisation	0	400	0	-400	-400		0	250		400	650	250			250	0	900
- Prudential Borrowing	0	0	0	0	0		0	1,300		0	1,300	0			0	0	1,300
- Revenue Contribution	0	0	0	0	0		0	0		0	0	0			0	0	0
- cost to the city	0	0	0	0	0		0	2,000		0	2,000	0			0	0	2,000
MANOR SCHOOL	7	0	0	0	0		0	3,493		0	3,493	0			0	0	3,500
- Government Grant	0	0	0	0	0		0	0		0	0	0			0	0	0
- Revenue Contribution	0	0	0	0	0		0	0		0	0	0			0	0	0
- cost to the city	7	0	0	0	0		0	3,493		0	3,493	0			0	0	3,500
YOUTH ONE STOP SHOP	276	24	24	0	0		24	0			0	0			0	0	300
- External Grant	276	24	24	0	0		24	0			0	0			0	0	300
- cost to the city	0	0	0	0	0		0	0			0	0			0	0	0
OAKEN GROVE COMMUNITY CENTRE	236	31	31	0	0		31	0			0	0			0	0	267
- Section 106	0	0	0	0	0		0	0			0	0			0	0	0
- cost to the city	236	31	31	0	0		31	0			0	0			0	0	267
INTEGRATED CHILDREN'S SYSTEM	68	64	64	0	0		64	0			0	0			0	0	132
- External Grant	68	64	64	0	0		64	0			0	0			0	0	132
- cost to the city	0	0	0	0	0		0	0			0	0			0	0	0
JOSEPH ROWNTREE ONE SCHOOL PATHFINDER	0	0	450	450	450		450	0		24,750	24,750	0			2,162	0	27,362
- Government Grant	0	0	450	450	450		450	0		24,750	24,750	0			2,162	0	27,362
- cost to the city	0	0	0	0	0		0	0		0	0	0			0	0	0
<b>FUNDING FROM EXTERNAL SOURCES</b>	<b>31,962</b>	<b>18,521</b>	<b>18,630</b>	<b>109</b>	<b>450</b>	<b>-641</b>	<b>18,330</b>	<b>4,050</b>	<b>24,750</b>	<b>641</b>	<b>29,441</b>	<b>250</b>	<b>2,162</b>	<b>0</b>	<b>2,412</b>	<b>0</b>	<b>82,145</b>
<b>NET COST TO CITY</b>	<b>966</b>	<b>1,130</b>	<b>1,550</b>	<b>420</b>	<b>0</b>	<b>0</b>	<b>1,130</b>	<b>5,493</b>	<b>0</b>	<b>0</b>	<b>5,493</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,589</b>
<b>TOTAL GROSS EXPENDITURE</b>	<b>32,928</b>	<b>19,651</b>	<b>20,180</b>	<b>529</b>	<b>450</b>	<b>-641</b>	<b>19,460</b>	<b>9,543</b>	<b>24,750</b>	<b>641</b>	<b>34,934</b>	<b>250</b>	<b>2,162</b>	<b>0</b>	<b>2,412</b>	<b>0</b>	<b>89,734</b>

**CHILDREN'S SERVICES CAPITAL PROGRAMME 2007/08 -2009/10**  
**At Monitor 1 2007/08**

SCHEME	Expenditure pre 2007/08 (£000's)	Approved 2007/08 Capital Programme (£000's)	Outturn (£000's)	Variance (£000's)	Monitor 1 Adjustments and New Schemes (£000's)	Monitor 1 Slippage (£000's)	Revised 2007/08 Capital Programme (£000's)	2008/09 Approved Capital Programme (£000's)	Monitor 1 Adjustments and New Schemes (£000's)	Monitor 1 Slippage (£000's)	2008/09 Revised Capital Programme (£000's)	2009/10 Approved Capital Programme (£000's)	Monitor 1 Adjustments and New Schemes (£000's)	Monitor 1 Slippage (£000's)	2009/10 Revised Capital Programme (£000's)	2010/11 Capital Programme (£000's)	Total Revised Gross Capital Programme (£000's)
<b>Funding Summary</b>																	
- DFES Condition Grant	53	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	53
- DFES Grant	571	100	100	0	0	0	100	0	0	0	0	0	0	0	0	0	671
- DFES Devolved Capital Grant	11,078	2,722	2,722	0	0	0	2,722	0	0	0	0	0	0	0	0	0	13,800
- DFES ICC Grant	413	1,276	1,276	0	0	0	1,276	0	0	0	0	0	0	0	0	0	1,689
- SEED Capital Grant	122	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	122
- NDS Modernisation	8,456	4,393	4,293	-100	0	-400	3,993	250	0	400	650	250	0	0	250	0	13,349
- Schools Access Initiative	1,283	318	318	0	0	0	318	0	0	0	0	0	0	0	0	0	1,601
- Clifton Review	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- DFES Targeted Capital Fund	6,386	1,685	1,685	0	0	0	1,685	0	0	0	0	0	0	0	0	0	8,071
- DoH Safeguard Grant	0	500	500	0	0	0	500	0	0	0	0	0	0	0	0	0	500
- LSC Grant	59	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	59
- Basic Need	185	22	22	0	0	0	22	0	0	0	0	0	0	0	0	0	207
- Sure Start Capital Grant	1,127	1,476	1,476	0	0	0	1,476	0	0	0	0	0	0	0	0	0	2,603
- Nusery Operator Contribution	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	200
- NHS Grant Improving Working Lives	357	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	357
- Section 106	56	589	589	0	0	0	589	0	0	0	0	0	0	0	0	0	645
- School Contribution	657	180	180	0	0	0	180	0	0	0	0	0	0	0	0	0	837
- Revenue Contribution	12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12
- Venture Fund	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Buildings Fund	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- External Grant	588	88	88	0	0	0	88	0	0	0	0	0	0	0	0	0	676
- Government Grant	359	5,141	5,350	209	450	-241	5,350	2,500	24,750	241	27,491	0	2,162	0	2,162	0	35,362
- Insurance Income	0	31	31	0	0	0	31	0	0	0	0	0	0	0	0	0	31
- Prudential Borrowing	0	0	0	0	0	0	0	1,300	0	0	1,300	0	0	0	0	0	1,300
- cost to the city	966	1,130	1,550	420	0	0	1,130	5,493	0	0	5,493	0	0	0	0	0	7,589
<b>Total Funding Available</b>	<b>32,928</b>	<b>19,651</b>	<b>20,180</b>	<b>529</b>	<b>450</b>	<b>-641</b>	<b>19,460</b>	<b>9,543</b>	<b>24,750</b>	<b>641</b>	<b>34,934</b>	<b>250</b>	<b>2,162</b>	<b>0</b>	<b>2,412</b>	<b>0</b>	<b>89,734</b>

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## Meeting of Executive Members and Children's Services Advisory Panel

6 September 2007

Report of the Director of Learning, Culture and Children's Services

### Establishment of a Management Committee for the Pupil Referral Service

#### Purpose of Report

1. This report informs the Panel of new regulations on the establishment of Management Committees for Pupil Referral Units (PRU). The regulations will come into force on 1 November 2007.
2. This report further outlines the composition of Management Committees and proposes options for the number of members of the Management Committee to be established in the City of York.

#### Background

3. The arrangements for the composition and constitution of PRU Management Committees is laid down in The Education (Governance of Pupil Referral Units) (England) Regulations 2007.
4. All PRUs will be required to have a management committee from 1 November 2007 which is constituted under the regulations and is set out in an Instrument of Government.
5. The size of a PRU management committee may be between seven and 20 members and must include the following categories of member:
  - Staff;
  - Local authority;
  - Parent; and
  - Community (from schools and other local agencies)
6. In addition, a management committee may include up to two sponsor members. Persons who give substantial assistance to the PRU, financially or in kind, or who provide services to the PRU may be appointed by the management committee as sponsor members.
7. To allow the establishment of a management committee to meet the deadline and to start operating fully from 1 November 2007, it is proposed that the committee be established by 1 October 2007.
8. The Local Authority's School Governance Clerking Service will provide clerking support for the management committee.
9. There are three local establishments, all located at Danesgate in Fulford, which will be covered by the Management Committee:

- The PRU offers provision both for pupils who have been excluded from mainstream secondary schools and those who are in danger of being excluded and who would benefit from respite from a specific situation within school. The unit offers 24 places.
  - The Bridge Centre offers six-week placements for younger pupils who need respite from mainstream school to address specific behaviour or emotional needs, or who have been excluded. The unit offers 12 places
  - The Skills Centre offers vocational training to older pupils for whom mainstream education is not meeting their needs. Schools may buy places within this provision for pupils on roll. There are 75 pupil places offered per year.
10. Because the referral units are based on the same site and there is a close working inter-relationship between the three establishments it is proposed that one Management Committee be established. There is provision within the legislative framework to support this.

### **Consultation**

11. Once the size and composition of the management committee has been agreed, the Local Authority will consult with partnership schools and agencies to request the names of possible members.

### **Size and composition of the Management Committee**

12. The regulations determine the proportions of places allocated to each category of committee member as follows:
- Community members: the number of places must exceed all other members by one or more;
  - Parent members: at least one place but no more than one-fifth;
  - Staff members: at least one place, but no more than one-third, including the teacher-in-charge;
  - Local Authority members: at least one place, but no more than one-third; and
  - In addition, the management committee may appoint one or two sponsor members.
13. Proportions and percentages must be rounded to the nearest whole number. Annex 1 gives examples of models that comply with the principles above.
14. It is proposed that the Management Committee be composed of fourteen members (see Annex 1). This proposed number is recommended as achieving a good balance between inclusiveness and establishing an effective scale of organisational body. This model offers places for one parent, two members of staff, eight community and three local authority representatives. Members are asked to give consideration to:
- which schools/organisations should be approached to fill the community places;
  - how potential parent governors are to be identified



### Categories of Member

15. **Community members** are appointed to represent community interests. Community members should be persons who are committed to the good governance and success of the PRU and they live or work in the community served by the PRU. Community members can be drawn from, for example, local schools, social services, educational charities, local FE colleges and alternative education and training providers.
16. PRUs are expected to work closely with local schools. It is strongly recommend that most or all community member places should be taken up by local schools or, where the PRU is part of a school partnership, by representatives of these partnerships, eg headteachers, deputy headteachers and governors of schools in these partnerships.
17. A person is disqualified from appointment as a community member if they are a registered pupil at the PRU, eligible to be a staff member at the PRU, or if they are an elected member of the LA.
18. **Parent members** including carers, of registered pupils at the PRU are eligible to stand for election for parent membership at the PRU. Parent members are elected by other parents at the PRU. Management committees must make every reasonable effort to fill parent member vacancies through elections. However, because pupils attend the PRU and The Bridge on a short-term basis, the identification of parents who might stand for election may present a challenge. If insufficient parents stand for election the management committee can appoint:
  - (a) a parent of a registered pupil at the PRU, or if that is not possible,
  - (b) a parent of a former pupil at the PRU, or if that is not possible,
  - (c) a parent of a pupil registered at another PRU or a school maintained by the LA, or if that is not possible,
  - (d) a parent of a child of or under compulsory PRU age, or if that is not possible,
  - (e) any parent.
19. A person is disqualified from election or appointment as a parent member of a PRU if they are an elected member of the LA or if they work at the PRU for more than 500 hours in any consecutive period of 12 months.
20. Where two or more establishments operate jointly under one management committee, it is recommended that when electing parent members for joint management committees, parents of pupils in all establishments in the group should be invited to stand and vote.
21. **Staff members** Both teaching and non-teaching/support staff who are paid to work at the PRU are eligible for staff membership. Staff members are elected by the PRU staff and must be paid to work wholly or mainly at the PRU; volunteers are not eligible. Any election which is contested must be held by ballot.
22. The teacher in charge of a PRU is a member of the management committee and counts as a member of the staff category. Where a management committee consists of two or more staff members it is recommended that at least one staff member (excluding the teacher in charge) is appointed from the teaching staff complement at the PRU, but if no teaching staff stands for election a member of the non-teaching or support staff can be elected to take that place. If a management committee has three or more staff member places, at least one of these places should be for a non-teaching or support staff, but if no member of this group of staff stands for election a member of the teaching staff can be elected to take that place.

23. If the teacher in charge decides not to be a member they must inform the clerk of that decision in writing. The teacher in charge's place remains reserved for them and cannot be taken by anyone else.
24. Where two or more PRUs operate jointly under one management committee, it is recommended that all teachers in charge may participate in discussions at meetings if they wish but they must bear in mind that they share only one vote. They should therefore agree before the meetings who will exercise the vote on their behalf.
25. It is also recommended that when electing staff members for joint management committees, staff in all PRUs in the group should be invited to stand and vote.
26. PRU staff who are eligible for election as staff members (i.e. who are paid to work at the PRU) are not eligible to serve as LA members or community members at their PRU. If they are paid to work at the PRU for more than 500 hours in a PRU year they are not eligible for election or appointment as parent members. Staff can, however, vote in parent member elections if they are parents and be members at another PRU. .
27. **Local authority members** are appointed by the LA. LAs may appoint any eligible person as an LA member. The DfES encourages LAs to appoint candidates irrespective of any political affiliation or preferences who are committed to assisting in the effective running of the PRU.
28. A person is disqualified from appointment as an LA member if they are eligible to serve as a staff member of the PRU.
29. **Sponsor members** are appointed by the management committee. It is at the discretion of the management committee whether they choose to appoint sponsor members or not.

#### **Options:**

30. Members have options to influence the recommended size and composition of the management committee. They do not have options to not establish such a body.

#### **Corporate Priorities**

30. To improve the life chances of the most disadvantaged and disaffected children, young people and families in the city

#### **Implications**

31. There are no specific financial or HR implications arising from this report.

#### **Legal Basis**

32. The basis for appointing governors to temporary governing bodies is The Education (Governance of Pupil Referral Units) (England) Regulations 2007.

#### **Risk Management**

33. There are no known specific risks associated with this paper. It is essential that the three referral units have robust, accountable and active governance arrangements which meet new legislative requirements and contribute to effective management. The establishment of such governance will reduce risks to the organisation.

**Recommendations**

- 34. That the Executive Members agree the constitutional model;
  
- 35. That the Panel makes recommendations as to any additional organisations not included in paragraphs 13 and 14 and which might be approached to provide community members.

Reason: To enable the authority to fulfil statutory regulations on the establishment of Management Committees for Pupil Referral Units (PRU) inline with the Education (Governance of Pupil Referral Units) (England) Regulations 2007

**Contact Details**

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Director of Learning, Culture and Children's Services

**Report Approved**  **Date** 15 August 2007  
*Pete Dwyer*  
Director of Learning, Culture and Children's Services

**Report Approved**  **Date** 15 August 2007

**Specialist Implications Officer(s)**

**Wards Affected:** *List wards or tick box to indicate all*

**All**

**For further information please contact the author of the report**

Annex 1: Examples of Constitutional Models

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## ANNEX 1: EXAMPLES OF CONSTITUTIONAL MODELS

Please note that this annex gives examples. This is not an exhaustive list; LAs & management committees are free to adopt alternative models, provided these comply with the guiding principles.

Examples of constitutional models (categories of member and compliance with principles)								
Total number of members	Parents	principle: at least one but no more than 1/5	Staff	principle: at least one but no more than 1/3	Local authority	principle: at least one but no more than 1/3	Community	principle: at least one more than all others
7	1	(14%)	1	(14%)	1	(14%)	4	(57%)
8	1	(13%)	1	(13%)	1	(13%)	5	(63%)
9	1	(11%)	2	(22%)	1	(11%)	5	(56%)
9	1	(11%)	1	(11%)	2	(22%)	5	(56%)
10	2	(20%)	1	(10%)	1	(10%)	6	(60%)
10	1	(10%)	2	(20%)	1	(10%)	6	(60%)
11	1	(9%)	2	(18%)	2	(18%)	6	(55%)
11	2	(18%)	2	(18%)	1	(9%)	6	(55%)
12	1	(8%)	3	(25%)	1	(8%)	7	(58%)
12	1	(8%)	2	(17%)	2	(17%)	7	(58%)
13	2	(15%)	2	(15%)	2	(15%)	7	(54%)
13	1	(8%)	3	(23%)	2	(15%)	7	(54%)
14	1	(7%)	2	(14%)	3	(21%)	8	(57%)
14	2	(14%)	3	(21%)	1	(7%)	8	(57%)
15	2	(13%)	3	(20%)	2	(13%)	8	(53%)
15	2	(13%)	2	(13%)	3	(20%)	8	(53%)
16	2	(13%)	3	(19%)	2	(13%)	9	(56%)
16	2	(13%)	2	(13%)	3	(19%)	9	(56%)
17	2	(12%)	3	(18%)	3	(18%)	9	(53%)
17	2	(12%)	3	(18%)	2	(12%)	10	(59%)
18	2	(11%)	3	(17%)	3	(17%)	10	(56%)
18	2	(11%)	4	(22%)	2	(11%)	10	(56%)
19	3	(16%)	3	(16%)	3	(16%)	10	(53%)
19	3	(16%)	3	(16%)	2	(11%)	11	(58%)
20	3	(15%)	3	(15%)	3	(15%)	11	(55%)
20	2	(10%)	3	(15%)	4	(20%)	11	(55%)

Note: figures have been rounded up or down to the nearest whole number. 0.5 has been rounded up.

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## Meeting of Executive Members and Children's Services Advisory Panel

6 September 2007

Report of the Director of Learning, Culture and Children's Services

### Local Authority (LA) School Governors

#### Summary

1. This report provides information about the current position with regard to vacancies for LA seats on governing bodies, lists current nominations for those vacancies, as detailed in Annex 1, and requests the appointment, or re-appointment, of the listed nominees

#### Background

2. The current position of each governing body regarding re-constitution is contained with the school details in Annex 1.
3. National benchmarking data on governor vacancies indicates a national average of 12% for LA governor vacancies. York has no LA vacancies at the time of writing this report.
4. Some vacancies will be generated by those existing governors not wishing to stand for a further term of office. The following table summarises the current position of LA vacancies and appointments in City of York schools.

Total number of LA seats in City of York schools	178
Number of LA seats currently filled (or held)	167
Number of new LA appointments addressed by this paper	10
Number of LA reappointments addressed by this paper	1
Number of LA vacancies remaining after this paper (excluding those where a nominee has been identified or where it has been agreed to hold vacancies)	0

<b>Political affiliation of LA governors</b>		
<b>Party</b>	<b>Number of governors</b>	<b>Percentage of all LEA governors</b>
Labour	21	12.5%
Lib Dem	17	10%
Conservative	3	2%
Green	2	0.5%
Independent	3	2%
Others	121	73%

### **Identification of vacancies**

5. The overall picture of governor vacancies is informed by an accurate, detailed database, which includes records of all schools, the structure of their governing bodies, individuals who serve as governors and terms of office.
6. From the database can be determined such information as current vacancies and terms of office which are due to expire. In this way the Governance Service can clearly identify in advance the actions which are required and act accordingly.

### **Reviewing Vacancies**

7. The vacancy position is under constant review. When potential new governors are identified the candidate is interviewed to discuss their interest and suitability. The Chair of Governors and headteacher are also asked to meet with the candidate and show him or her around the school prior to nomination for appointment. This allows the school to assess the potential candidate in terms of a good match for the needs of the governing body and current governors.
8. Where a term of office is due to expire, the individuals are contacted to ask whether they would like their name to be put forward again for reappointment. Chairs and headteachers are contacted to invite any relevant supporting information. Where a reappointment is appropriate, this is included on the nomination paper for consideration by the Executive member with the Advisory Panel.
9. All Local Authority governors are required to apply for an enhanced disclosure from the Criminal Records Bureau.

### **Political Balance**

10. In York the LA governor seats are filled on merit, rather than by strict consideration of political balance. Just under a third of LA governors are, in practice, linked to one of the political parties. Amongst this number there is a balance which very broadly reflects the political balance within the authority. As and when a situation arises in which any party has significantly more



seats than their political representation would indicate to be appropriate, steps may be taken to redress the balance over a period of time, whilst always considering the need to identify the best possible governor for a school, rather than taking account of individuals' political affiliation.

### **Consultation**

11. Consultation on the nominations for appointment has been undertaken in accordance with the agreed procedure for the appointment of LA governors.

### **Options**

12. Executive Members have the options of appointing/re-appointing or not appointing to fill vacant seat as proposed at Annex 1.

### **Corporate Priorities**

13. This is a statutory function, and as a result, not related to specific individual corporate priorities.

### **Implications**

14. There are no financial, legal or HR issues arising from this report.

### **Risk Management**

15. There are no known specific risks associated with this paper. Good active governance arrangements do contribute to effective school management arrangements and, as a result, reduce risks to the organisation.

### **Recommendations**

16. The Executive Member is recommended to appoint, or re-appoint, LA Governors to fill vacant seats as proposed in Annex 1.

Reason: to ensure that local authority places on school governing bodies continue to be effectively filled

**Contact Details**

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**Report Approved**  **Date** 7.8.07

Pete Dwyer  
Director of Learning, Culture and Children's Services

**Report Approved**  **Date** 7.8.07

**Wards Affected:** *List wards or tick box to indicate all*

**All**

**For further information please contact the author of the report**

**Background Papers**

None

**Annexes**

Annex 1 details the current position of LA governor vacancies and lists those governors who are being nominated for appointment or re-appointment.

## LA GOVERNOR NOMINATIONS AND VACANCIES: SUMMER TERM 2007

### PRIMARY SCHOOLS

Name of School	Acomb Primary School				
Number of LA Governors	2	Total number of governors			12
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mr A Rodaway	None	01/09/2006	31/08/2010	N/a	
Vacancy					01/08/2007
<b>Nomination (s) for 1 vacancy</b>					
Miss J Owen: Miss Owen is currently going through the appointment process which will be completed when the school re-opens in September. Her nomination will be included in the next governor appointment paper to EMAP.					

Name of School	Burton Green Primary School				
Number of LA Governors	2	Total number of governors			12
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mrs J Ellis	None	01/06/2006	31/12/2009	N/a	
Vacancy					14/05/2007
<b>Nomination(s) for 1 vacancy</b>					
Mr Richard Smith: I have had an interest in education for a number of years, and gained a PGCE qualification in 1994. although I didn't pursue a career in teaching, my interest in education has remained – and has taken on a different perspective as I now have four children who have entered the school system. I feel my knowledge and experience of local government gained while working at the Council, and my professional background as an accountant, would be useful assets to a school. I also have a good understanding of financial, governance, and operational issues affecting schools, and an overview of wider education issues, both through my current role in the Internal Audit Team, and previous experience working in the Education Finance Team.					
<i>Political affiliation: None. Appointment with immediate effect.</i>					

Name of School	Haxby Road Primary School				
Number of LA Governors	3	Total number of governors			17
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mrs V Kind	Lab	01/09/2006	31/08/2010	N/a	
Ms A M Stewart	None	01/09/2006	31/08/2010	N/a	
Vacancy					31/08/2007
<b>Nomination (s) for 1 vacancy</b>					
Mrs J Mander: Being the parent of two young boys, both education and schooling are topical subjects. Looking back at schooling for myself and how my parents managed our education, I feel that I could bring a lot of experiences/ideas with me to a city that has quite a small Asian community and perhaps help to contribute to the accommodation of, and communication with, an ever-growing multi-cultural society.					
<i>Political affiliation: none. Appointment with immediate effect.</i>					

Name of School	Hob Moor Primary School				
Number of LA Governors	4	Total number of governors			18
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mrs S Gatus	None	31/03/2006	30/03/2010	N/a	
Cllr C W Fairclough	Lib dem	01/09/2006	31/08/2010	N/a	
Mr N Smart	None	01/01/2005	31/12/2008	N/a	
Vacancy					01/07/2007
<b>Nomination (s) for 1 vacancy</b>					
Mr N Coakley: My main motivation is to contribute to the local area. I have past experience in financial					

administration and committee-based working. I also have experience of fundraising and a wide range of associated project management, including some education-based projects. I would like to see a greater emphasis on school partnerships with the local community, businesses and other local groups, and would hope to work to bring increased funding to the school for specific activities and projects to promote this.  
*Political affiliation: none. Appointment with immediate effect*

Name of School	New Earswick Primary School				
Number of LA Governors	1	Total number of governors			12
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Vacancy					23/04/2007
<b>Nomination(s) for 1 vacancy</b>					
Councillor Carol Runciman: Councillor Runciman is an experienced governor and wishes to serve at New Earswick Primary School					
<i>Political affiliation: Lib Dem. Appointment with immediate effect.</i>					

Name of School	Rufforth Primary School				
Number of LA Governors	2	Total number of governors			12
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Cllr J Hopton	Ind	01/09/2006	31/08/2010	N/a	
Vacancy					31/08/2007
<b>Nomination (s) for 1 vacancy</b>					
Cllr Paul Healey: Councillor Healey would like to become a governor at a school within his ward.					
<i>Affiliation: Conservative. Appointment with immediate effect.</i>					

Name of School	Scarcroft Primary School				
Number of LA Governors	4	Total number of governors			18
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Dr I S MacPherson	None	01/09/2005	31/08/2009	N/a	
Mr J B Campbell	None	01/07/2006	30/06/2010	N/a	
Mrs C Towse	None	01/09/2005	31/08/2009	N/a	
Vacancy					20/07/2007
<b>Nomination (s) for 1 vacancy</b>					
Mr Will Hayler: I have recently moved to York and enjoyed being a governor before, so would like to find a new school where I can be part of helping to make plans for the provision of local children. In the past I have been part of several different committees and sub-committees on other school governing bodies.					
<i>Political affiliation: none. Appointment with immediate effect.</i>					

Name of School	St Aelred's				
Number of LA Governors	1	Total number of governors			12
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Vacancy					16/03/2007
<b>Nomination(s) for 1 vacancy</b>					
Mr Julian Lawless: I believe, as a parent, that education is one of the most important factors in a child's development. Central to this is the provision of excellent schooling and the right environment to learn and develop in. as an IT professional and accountant I have held a number of management positions in a variety of organisations. These have included roles in the education sector (higher and further). I have significant experience of management, leadership and mentoring in small and large teams, which, combined with my IT knowledge and financial background, would add strength to any governing body. Finally, I see this as representing an opportunity to give something back to the community, as well as an interesting and challenging prospect.					
<i>Political affiliation: None. Appointment with immediate effect.</i>					

Name of School	St Paul's Nursery – reconstituted 01/09/2003				
Number of LA Governors	2	Total number of governors			12
Current appointees	Affiliation	From	To	Restanding	Vacancy since

Ms J Wright	None	01/09/2003	31/08/2007	Yes	
Vacancy					14/05/2007
<p><b>Nomination(s) for 1 vacancy</b>  Councillor Denise Bowgett: I am very keen to get actively involved with local schools and groups. Both of my children attended St Paul's Nursery School and I have both a personal interest in the school as well as a wish to help the community. As a ward councillor I am determined to forge strong links with local people and to do my very best to help with any issues which crop up. I am generally a good communicator and like helping people.  <i>Political affiliation: Labour. Appointment with immediate effect.</i></p> <p><b>Nomination for reappointment</b>  Mrs J Wright has confirmed that she would like to stand for a further term of office. This is supported by the school and the governing body.</p>					

<b>Name of School</b>	<b>St Wilfrid's RC Primary School</b>				
<b>Number of LA Governors</b>	1	<b>Total number of governors</b>			12
<b>Current appointees</b>	<b>Affiliation</b>	<b>From</b>	<b>To</b>	<b>Restanding</b>	<b>Vacancy since</b>
Vacancy					20/07/2007
<p><b>Nomination (s) for 1 vacancy</b>  Mrs Amanda Bloor: I am committed to the education and welfare of children and will strive to review and improve their standard of education and pastoral environment in school. I have been involved in St Wilfrid's School, on trips and have provided two educational sessions, I am keen to increase my involvement as a governor. I have a professional clerical background and now work at NGS Yorkshire and The Humber Strategic Health Authority in the commissioning and Performance Directorate. I have experience of working with a wide range of people/professionals throughout my career. I have skills in project management, service improvement/redesign, performance management as well as staff and clinical service management. I am committed to self-development/education and would welcome the opportunity to become more involved with St Wilfrid's and its future strategic development.  <i>Political affiliation: none. Appointment with immediate effect.</i></p> <p><b>Note: Mrs Bloor has children currently attending St Wilfrid's RC Primary School.</b></p>					

<b>Name of School</b>	<b>Westfield Primary School – reconstituted 01/09/2004</b>				
<b>Number of LA Governors</b>	4	<b>Total number of governors</b>			20
<b>Current appointees</b>	<b>Affiliation</b>	<b>From</b>	<b>To</b>	<b>Restanding</b>	<b>Vacancy since</b>
Dr E J Smith	None	16/03/2005	15/03/2009	N/a	
Cllr A M Waller	Lib Dem	01/05/2005	30/04/2009	N/a	
Mrs J Waite	None	12/06/2007	11/06/2008	N/a	
Vacancy					29/04/2007
<p><b>Nomination (s) 1 vacancy</b>  Mrs Marion Kalus: I retired from primary teaching in July 2006. I have taught in York and North Yorkshire, mostly in small schools – the last 14 years as a headteacher at Huby CE Primary School near Easingwold. Although I have left teaching, I still am interested in the development of young children and now that I have some spare time I feel I still have skills, enthusiasm and energy to contribute to education. I would enjoy working as part of a team to support the headteacher and staff.  <i>Political affiliation: None. Appointment with immediate effect</i></p>					

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